



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11869527
Procuring Entity SAGAY WATER DISTRICT
Title Supply and Delivery of Additional Laptops for Office Use
Area of Delivery Negros Occidental

Solicitation Number:	ADM-2025-03-020	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Information Technology		
Approved Budget for the Contract:	PHP 165,000.00	Document Request List	0
Delivery Period:	15 Day/s		
Client Agency:		Date Published	12/03/2025
Contact Person:	Ronie S. Dela Calzada BAC Chairman A.E. Marañon Street, Poblacion 2 Sagay City Negros Occidental Philippines 6122 63-34-4880219 63-34-4880219 sagaywd@yahoo.com	Last Updated / Time	12/03/2025 00:00 AM
		Closing Date / Time	17/03/2025 17:00 PM

Description

Please quote your lowest price for the supply and delivery of the item/s below, subject to the conditions also listed below, stating the shortest time of delivery and submit your quotation duly signed by your authorized representative.

2 units Intel i-7 1255u Processor
 LED FHD 15.6" Display
 16G DDR mem, 512 Nvme, WIN11Pro
 WIFI, web cam 50wh BAT

1 unit Intel Core i7
 13th Gen 13620H
 16GB RAM, 512GB SSD
 15.6" FHD IPS Display
 RTX 2050 4GB
 ENG US Backlit KB
 WIN11, AU Plug

NOTE:

1. As a government agency, SWD shall deal only with legitimate suppliers/contractors which issue BIR registered official receipts.

2. Bidders/Supplier must indicate in their quotation the unit price and total price per item. All entries must be typewritten.
3. Delivery period from Notice to Proceed will be 15 calendar days.
4. Warranty shall be for a period of at least One (1) year from the date of acceptance by the SWD.
5. Bidder/Supplier should have office, service center and warehouse in Bacolod City or Negros Occidental. Complete with pictures of the facilities. Should be in existence for at least Five (5) years.
6. SWD reserves the right to post-qualify any supplier and/or to reject any or all submitted quotations.
7. P.O. shall be awarded to the lowest calculated and responsive quotation; delivered items are subject to inspection, with payment processing to commence only after acceptance by the end users.
8. Suppliers shall submit with the quotations technical brochures of the product being offered, if applicable.
9. Items will be awarded to a single supplier having the lowest calculated responsive quotation.
10. Quotation not addressing or providing all of the required items in the Request for Quotation shall be considered not responsive and thus, automatically disqualified.
11. Quotation/s must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
12. Specification herein provided is the minimum requirements of the SWD. Hence, a bidder/supplier must not offer lower specifications than required.

INSTRUCTIONS:

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called in for the award, purchase order, or contract shall be disqualified from participating in the SWD procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government taxes per revenue regulation(s) of the Bureau of Internal Revenue.

LIQUIDATION DAMAGE: A penalty of one-tenth of one percent (.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the Purchase goods/services/equipment.

WARRANTY: Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

PAYMENT: Payment shall be made after GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	LAPTOPS	additional laptops for office use	1	Lot	165,000.00

Other Information

For more information and clarification, please feel free to contact our BAC Secretariat.

Ms. Jamie Marie M. Velez
(034) 488 0219

Created by Ronie S. Dela Calzada

Date Created 11/03/2025

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