



REPUBLIC OF THE PHILIPPINES
SAGAY WATER DISTRICT
Sagay City, Negros Occidental, Philippines
Tel. No. (034) 488 0219 / 454 1986

Notice of Publication

Place of Assignment : Sagay Water District

Position Title : Division Manager C

1. Administrative & General Services Division
2. Finance & Commercial Division
3. Construction & Production Division

Plantilla Item No. : SAGAYWD-2021-004
SAGAYWD-2021-010
SAGAYWD2021-029

Salary/Job/Pay/Grade : 22

Monthly Salary : 74,836.00

Eligibility eligibility : Career Service (Professional) Second level

Education : Bachelor's Degree

Training : 40 hours of supervisory/ management learning and development intervention undertaken within last 5 years

Work experience : 4 years of supervisory/management experience

Competency : N/A

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 03, 2025.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017 which can be download at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JUSTINE B. PEREZ

HRMO


SAGAY WATER DISTRICT, SAGAY CITY, NEG. OCC

sagaywd@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting date : January 24 2025
Closing date : February 03, 2025.

Prepared by:


Justine B. Perez
HRMO

Approved by:


Manfred M. Fuentesfina
General Manager C