



# APPROVED BUDGET FY2023

## SAGAY WATER DISTRICT

Cor. Ma. Lopez-Marañon Street Poblacion II

Sagay City Negros Occidental



# SAGAY WATER DISTRICT



## TABLE OF CONTENTS

Board Resolution	-----	I
Budget Forms	-----	II
Capital Outlay	-----	1-14
Operating Expenses	-----	15-86
Budget Summary Comparison	-----	87-92
Cash Flow and Income Projection	-----	III
Annexes	-----	IV

SAGAY WATER DISTRICT



# BOARD RESOLUTION

SAGAY WATER DISTRICT



# BUDGET FORMS



SAGAY WATER DISTRICT



CAPITAL  
OUTLAY  
(CO)



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10603110-04  
ACCOUNT NAME : Plant-Utility Plant in Service (UPIS)-Wells

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 3,900,000.00	2021- 3,218,993.72	2022- 2,500,000.00	1,302,402.36	2,500,000.00

**JUSTIFICATION:**

Drilling of Exploratory/Production Well with diameter 250mm, Depth 120 meters, PVC Casing for Brgy. Rizal or Brgy. General Luna

**P**

**3,000,000.00**

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:

ENGR. RONIE S. DELA CALZADA  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:

Php 3,000,000.00

Trending up or down  
Rate of 0%/year

Recommended by:

ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:

Php 3,000,000.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**



Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10603110-09

ACCOUNT NAME : Plant-Utility Plant in Service (UPIS)-Transmission and Distribution Mains

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 5,000,000.00	2021- 6,732,445.23	2022- 6,958,400.00	4,409,882.65	6,958,400.00
<b>JUSTIFICATION:</b>				
Expansion Projects of the Transmission and Distribution Line.				<b>P 4,689,500.00</b>
<u>Description</u>		<u>Project Cost</u>		
1) Expansion of Transmission and Distribution Line for Brgy. Puey at 4" diameter PE Pipe for 2,020 linear meter		1,180,800.00		
2) Expansion of Transmission Line for Talusan to Duncaan, Brgy. Bulanon at 63mmx60m PE Pipe for 3,600 linear meter		1,208,700.00		
3) Expansion of Transmission and Distribution Lines (as per request)		2,000,000.00		
4) Replacement from GI Pipe to PVC Riser of PS Rafaela Barrera		300,000.00		
Division Requesting: CONSTRUCTION AND PRODUCTION DIVISION		Prepared by:  <b>ENGR. RONIE S. DELA CALZADA</b> Sr. Engineer A/Officer-in-Charge		Total Amount Requested: <b>Php 4,689,500.00</b>
Trending up or down Rate of 0%/year		Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C		Recommended Appropriation: <b>Php 4,689,500.00</b>
By Board Action:		Chairperson:		Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10603110-12

ACCOUNT NAME : Plant-Utility Plant in Service (UPIS)-Meters

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 2,772,000.00	2021- 2,715,750.00	2022- 3,240,000.00	1,558,797.20	3,240,000.00

**JUSTIFICATION:**

Procurement of 1,320 pcs of Water Meter 1/2" for New Service Connections and Reconnections at Php1,200.00/meter

**P 1,584,000.00**

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:  
**ENGR. RONIE S. DELA CALZADA**  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:  
Php **1,584,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php **1,584,000.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10603110-13  
ACCOUNT NAME : Plant-Utility Plant in Service (UPIS)-Meter Installation

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 700,000.00	2021- 671,584.10	2022- 700,000.00	576,632.80	700,000.00

**JUSTIFICATION:**

Procurement of various pipes and fittings for the installation of service connections. (Meters not included)

**P 1,000,000.00**

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:  
**ENGR. RONIE S. DELA CALZADA**  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:  
Php **1,000,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php **1,000,000.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10604070  
ACCOUNT NAME : Water Plant, Structure and Improvements

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 3,850,000.00	2021- 3,186,229.71	2022- 1,900,000.00	1,461,063.95	1,900,000.00

**JUSTIFICATION:**

Construction of Pumping Plant Structures, Generator Sheds, Booster Pump Houses and the like.

**P 1,000,000.00**

Description	Project Cost
1) Labor and Supply of Materials for Concreting the PS Escario's Pavement	200,000.00
2) Labor and Supply of Materials for Perimeter Fencing of PS Bateria	300,000.00
3) Labor and Supply of Materials for the Construction of Pump House for the proposed Pumping Station for Brgy. Rizal or Brgy. General Luna	500,000.00

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:  
**ENGR. RONIE S. DELA CALZADA**  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:  
Php **1,000,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php **1,000,000.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10605010

ACCOUNT NAME : Machinery

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT												
2021- 12,568,892.00	2021- 9,852,013.27	2022- 2,780,000.00	2,442,010.78	2,780,000.00												
<b>JUSTIFICATION:</b>																
Procurement of Electro-Mechanicals, Generator Sets, Booster Pumps, Installation of Powerlines and the like for pump stations.				P 3,900,000.00												
<table border="1"><thead><tr><th>Description</th><th>Qty</th><th>Cost</th></tr></thead><tbody><tr><td>1) Submersible Pump, Motor and Cable for spare (as per request)</td><td>1 lot</td><td>900,000.00</td></tr><tr><td>2) Variable Frequency Drive (VFD)/Soft Starter for spare (as per request)</td><td>1 lot</td><td>1,500,000.00</td></tr><tr><td>3) Electro-Mechanicals and Power Supply for the proposed Pumping Station for Brgy. Rizal or Brgy. General Luna</td><td>1 lot</td><td>1,500,000.00</td></tr></tbody></table>					Description	Qty	Cost	1) Submersible Pump, Motor and Cable for spare (as per request)	1 lot	900,000.00	2) Variable Frequency Drive (VFD)/Soft Starter for spare (as per request)	1 lot	1,500,000.00	3) Electro-Mechanicals and Power Supply for the proposed Pumping Station for Brgy. Rizal or Brgy. General Luna	1 lot	1,500,000.00
Description	Qty	Cost														
1) Submersible Pump, Motor and Cable for spare (as per request)	1 lot	900,000.00														
2) Variable Frequency Drive (VFD)/Soft Starter for spare (as per request)	1 lot	1,500,000.00														
3) Electro-Mechanicals and Power Supply for the proposed Pumping Station for Brgy. Rizal or Brgy. General Luna	1 lot	1,500,000.00														
Division Requesting: CONSTRUCTION AND PRODUCTION DIVISION		Prepared by:  <b>ENGR. RONIE S. DELA CALZADA</b> Sr. Engineer A/Officer-in-Charge	Total Amount Requested: Php 3,900,000.00													
Trending up or down Rate of 0%/year		Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: Php 3,900,000.00													
By Board Action:		Chairperson:	Approved Appropriation:													



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034)454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10606010

ACCOUNT NAME : Motor Vehicles

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 50,000.00	2021- 38,668.00	2022- 500,000.00	0.00	0.00

**JUSTIFICATION:**

Procurement of Utility Vehicle for maintenance use.

P 2,450,000.00

Description	Qty	Costs
Utility Vehicle	2-units	2,450,000.00

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:  
**ENGR. RONIE S. DELA CALZADA**  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:  
Php 2,450,000.00

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php 2,450,000.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10605030

ACCOUNT NAME : Information and Communication Technology Equipment

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021 - 280,000.00	2021- 278,999.00	2022- 280,000.00	74,700.00	280,000.00

**JUSTIFICATION:****P 110,000.00**DescriptionQtyPurpose

1) Procurement of Desktop Computer Core i5-12400 processor  
8GB DDR4 256SSD 1TB HDD with videocard 2GB DDR5 at  
Php55,000.00/unit

2-units


Spare (if needed)

Division Requesting:  
FINANCE AND COMMERCIAL DIVISION

Prepared by:  
  
**REA T. SOBERANO**  
Customer Service Assistant A/Officer-in-Charge

Total Amount Requested:  
Php **110,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php **110,000.00**

By Board Action:

Chairperson:  
Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**


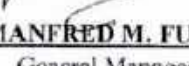
ACCOUNT NO. : 10606010  
ACCOUNT NAME : Motor Vehicles

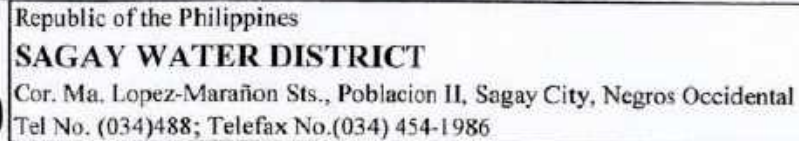
APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 80,000.00	2021- 78,500.00	2022- -	0.00	0.00

**JUSTIFICATION:**

Procurement of the following:

Description	Qty	Purpose	P	80,000.00
1) Motorcycle at Php80,000.00/unit	1-unit	For Meter Reader		

Division Requesting: FINANCE AND COMMERCIAL DIVISION	Prepared by:  <b>REA T. SOBERANO</b> Customer Service Assistant A/Officer-in-Charge	Total Amount Requested: Php <u>80,000.00</u>
Trending up or down Rate of 0%/year	Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: Php <u>80,000.00</u>
By Board Action:	Chairperson:	Approved Appropriation:



ACCOUNT NO.	:	10801020
ACCOUNT NAME	:	Computer Software

**JUSTIFICATION:**

<u>Description</u>	<u>Qty</u>	<u>Purpose</u>	<b>P</b>	<b>80,000.00</b>
1) Supply and Installation of Meter Reading System Software - Android Version at Php80,000.00/set	1-set	Meter Reading		

Division Requesting:  
FINANCE AND COMMERCIAL DIVISION

Prepared by: REA T. SOBERANO  
Customer Service Assistant A/Officer-in-Charge

Total Amount Requested:	
<b>Php</b>	<b>80,000.00</b>

Trending up or down  
Rate of 0%/year

Recommended by: ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:	
Php	80,000.00

**By Board Action:**

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10604010

ACCOUNT NAME : Buildings

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- -	2021- -	2022- 1,000,000.00	238,085.00	500,000.00

**JUSTIFICATION:**

- I. Provision for Improvements of Administrative Building  
Renovation of ceiling, indoor wall repainting, et. al

P 300,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 300,000.00

Trending up or down  
Rate of 0%/year

Recommended by:

ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:  
Php 300,000.00

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

## SAGAY WATER DISTRICT

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

### BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023

ACCOUNT NO. : 10605030

ACCOUNT NAME : Information and Communication Technology Equipment

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 100,000.00	2021- 95,810.00	2022- 250,000.00	86,800.00	250,000.00

#### JUSTIFICATION:

Procurement of the following:

Description	Qty	Purpose	P	690,000.00
1) Desktop Computer Core i5- I2400 processor 8GB DDR4 256SSD 1TB HDD with videocard 2GB DDR5 at Php55,000.00/unit	2-units	Procurement Section Spare (if needed)		
2) Laptop Corei5 8GB Memory 512GB Storage at Php55,000.00/unit	1-unit	Human Resource Section/Office Use		
3) 3-in-1 Continuous Ink Printer (Prints up to A3+) w/Wifi and Wifi Direct at Php55,000.00/unit	1-unit	Human Resource Section/Office Use		
4) Automatic Voltage Regulator (AVR) Servo Type 50KVA Single Phase Input Voltage 130 - 280 vac at Php400,000.00/unit	1-unit	For the entire Administrative Building		
5) Supply, Delivery and Installation of CCTV camera at Php70,000.00/lot	1 lot	For PS Fortuneville		

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

*MAC*  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:

Php 690,000.00

Trending up or down

Rate of 0%/year

By Board Action:

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:

Php 690,000.00

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10607010



ACCOUNT NAME : Furniture and Fixtures

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 200,000.00	2021- 181,132.60	2022- 110,000.00	-	110,000.00

**JUSTIFICATION:**

Procurement of the following:

Description	Qty	Purpose	P	145,000.00
1) Galvanized Steel Storage Rack at Php70,000.00/set	1 set	For Stockroom Shelves to maximize space		
2) 2HP Split Type Wall Mounted Airconditioner at Php75,000.00/unit	1-unit	Spare (if needed)		

Division Requesting: ADMINISTRATIVE AND GENERAL SERVICES DIVISION	Prepared by:  <b>MARIE ANGELINE B. DIVINAGRACIA</b> Data Controller/Officer-in-Charge	Total Amount Requested: Php <u>145,000.00</u>
Trending up or down Rate of 0%/year	Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: Php <u>145,000.00</u>
By Board Action:	Chairperson:	Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 10606010  
ACCOUNT NAME : Motor Vehicles

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 0.00	2021- 0.00	2022- 80,000.00	45,000.00	80,000.00

**JUSTIFICATION:**

Description	Qty	Purpose	P	90,000.00
1) Procurement of Motorcycle with Utility Box	1-unit	For Canvasser under the Procurement Section		

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 90,000.00

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php 90,000.00

By Board Action:

Chairperson:

Approved Appropriation:

SAGAY WATER DISTRICT



OPERATING  
EXPENDITURES  
(OPEX)



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50101010-03

ACCOUNT NAME : Salaries and Wages-Regular-Construction and Production Division

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 3,235,262.00	2021- 2,574,668.97	2022- 3,298,204.00	2,257,096.00	3,100,000.00

**JUSTIFICATION:**

Basic pay of all regular employees computed at 4th tranche of SSL5

**P 4,157,976.00**

Computed as follows:

Position Title	SG/Step	Monthly Authorized Salary	Position Title	SG/Step	Monthly Authorized Salary
Division Manager C	23/1	80,003.00	* Water Resources Facilities Op- B	6/1	17,553.00
Senior Engineer A	16/5	41,367.00	Water Resources Facilities Op- B	6/8	18,520.00
Sr Water Maintenance Man A	12/1	29,165.00	Water/Sewerage Maintenance Man B	6/1	17,553.00
Engineering Assistant A	10/1	23,176.00	Water/Sewerage Maintenance Man B	6/7	18,379.00
Plant Equipment/Mechanic C	8/2	19,923.00	Water/Sewerage Maintenance Man B	6/4	17,962.00
Water Resources Facilities Op- B	6/1	17,553.00	Water/Sewerage Maintenance Man B	6/1	17,553.00
Water Resources Facilities Op- B	6/8	18,520.00	Water/Sewerage Maintenance Man B	6/3	17,824.00
Water Resources Facilities Op- B	6/1	17,553.00	Water/Sewerage Maintenance Man B	6/3	17,824.00
Water Resources Facilities Op- B	6/8	18,520.00	Total		346,498.00
Water Resources Facilities Op- B	6/1	17,553.00			

\*no budget allocated for Division Manager plantilla position

Division Requesting:

CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:

**ENGR. RONIE S. DELA CALZADA**

Sr. Engineer A Officer-in-Charge

Total Amount Requested:

Php **4,157,976.00**

Trending up or down

Rate of 0%/year

By Board Action:

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**

General Manager C

Recommended Appropriation:

Php **4,157,976.00**

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50101020-03

ACCOUNT NAME : Salaries and Wages-Casual-Construction and Production Division

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 5,811,160.00	2021- 5,349,799.37	2022- 5,755,360.00	4,297,402.54	5,730,000.00

**JUSTIFICATION:**

Basic pay of all casual employees

**P 5,445,456.00**

Computed as follows:

Position Title	#	Monthly Authorized Salary
Utility Worker - B	41	11,068.00
Total Monthly Authorized Salary		453,788.00

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:  
**ENGR. RONIE S. DELA CALZADA**  
Sr. Engineer A / Officer-in-Charge

Total Amount Requested:  
**Php 5,445,456.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 5,445,456.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102130-03  
ACCOUNT NAME : Overtime and Holiday Pay-Construction and Production Division

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 1,473,743.00	2021- 1,249,072.07	2022- 1,253,571.00	828,662.10	1,253,571.00

**JUSTIFICATION:**

Provision of 15% overtime pay for regular and casual employees. P 1,440,514.80

Division Requesting: CONSTRUCTION AND PRODUCTION DIVISION	Prepared by: <u>ENGR. RONIE S. DELA CALZADA</u> Sr. Engineer A/Officer-in-Charge	Total Amount Requested: Php 1,440,515.00
Trending up or down Rate of 0%/year	Recommended by: <u>ENGR. MANFRED M. FUENTESFINA</u> General Manager C	Recommended Appropriation: Php 1,440,515.00
By Board Action:	Chairperson:	Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

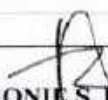
ACCOUNT NO. : 50102160  
ACCOUNT NAME : Mid-Year Bonus

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- -	2021- -	2022- -	-	-

**JUSTIFICATION:**


Amount granted to authorized government officials/employees which is equivalent to 1 month basic salary released not earlier than May 15	P	800,286.00
Regular Employees	346,498.00	
Casual Employees	453,788.00	

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:  
  
**ENGR. RONIE S. DELA CALZADA**  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:  
Php 800,286.00

Trending up or down  
Rate of 0%/year

Recommended by:  
  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php 800,286.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50203130  
ACCOUNT NAME : Chemical and Filtering Supplies Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 1,215,000.00	2021- 959,475.00	2022- 1,530,000.00	719,393.25	1,530,000.00

**JUSTIFICATION:**

Expenditure of chemicals and filtering materials used for water treatment, cost for the monthly bacteriological and annual physical and chemical tests of water. **P 1,530,000.00**

Description	Monthly	Yearly
1) Chlorine Granules	100,000.00	1,200,000.00
2) Cost of Bacteriological Test at Php350.00/sample for 25 water samplings	8,750.00	105,000.00
3) Cost of Reagent for Residual Test at Php250.00/bottle	6,250.00	75,000.00
4) Cost of Physical and Chemical Test		100,000.00
5) Cost of Diaphragm		25,000.00
6) Cost of Anti-siphon		25,000.00

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:  
**ENGR. RONIE S. DELA CALZADA**  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:  
Php **1,530,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php **1,530,000.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

# **SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

## **BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50203210

ACCOUNT NAME : Semi-Expendable Machinery and Equipment Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- -	2021- -	2022- 150,000.00	81,322.08	150,000.00

### **JUSTIFICATION:**

This account shall cover expenditures for the use of machineries and equipment with acquisition cost of less than Php50,000.00 covered by COA Circular No. 2022-004 - Increase in the Capital Threshold from Php15,000.00 to Php50,000.00

**P 699,500.00**

### **Procurement of the following:**

Description	Qty	Purpose
1) Battery Plates for Generator Sets at Php10,000.00/unit	7-units	For spare (if needed)
2) AVR Single Phase for Booster Pump at Php30,000.00/unit	3- units	For spare (if needed)
3) Control for Booster Pump,3HP, Single Phase at Php45,000.00/unit	3-units	For spare (if needed)
4) Centrifugal Pump, 3HP,230V, Single Phase at Php50,000.00/unit	3-units	For spare (if needed)
5) Hypo Chlorinator at Php25,000.00/unit	6-units	For spare (if needed)
6) Pipe wrenches at Php2,500/unit	5-units	For spare (if needed)
7) Combination Close Wrench 10mm-32mm (HD) at Php8,000.00/unit	1-unit	For spare (if needed)
8) Crocodile Jack 5tons (HD) at Php12,000.00/unit	1-unit	For spare (if needed)
9) Chain Block 2 tons (HD) at Php12,000.00/unit	1-unit	For spare (if needed)
10) Manual Hydraulic Hand Pallet 3 tons (HD) at Php30,000.00/unit	1-unit	For spare (if needed)
11) Other Machineries and Equipment at Php30,000.00/lot	1 lot	For spare (if needed)

Division Requesting: CONSTRUCTION AND PRODUCTION DIVISION	Prepared by:  <b>ENGR. RONIE S. DELA CALZADA</b> Sr. Engineer A/Officer-in-Charge	Total Amount Requested: Php <b>699,500.00</b>
Trending up or down Rate of 0%/year	Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: Php <b>699,500.00</b>
By Board Action:	Chairperson:	Approved Appropriation:



ACCOUNT NO.	:	50207020
ACCOUNT NAME	:	Research, Exploration and Development Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- -	2021- -	2022- 100,000.00	156,353.73	156,353.73

**JUSTIFICATION:**

### Description

Expenditures for Geo-resistivity Survey/Study/Design/Lot Survey

<b>P</b>	<b>200,000.00</b>
----------	-------------------

Division Requesting: CONSTRUCTION AND PRODUCTION DIVISION

Prepared by: ENGR. RONIE S. DELA CALZADA  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:	
<b>Php</b>	<b>200,000.00</b>

Trending up or down  
Rate of 0%/year

Recommended by: ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:	
<b>Php</b>	<b>200,000.00</b>

**By Board Action:**

Chairperson:

Approved Appropriation:	
-------------------------	--





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50209010-01  
ACCOUNT NAME : Generation, Transmission and Distribution Expenses-Power purchased for Pump Stations

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 32,382,708.00	2021- 32,307,107.02	2022- 35,615,670.00	31,226,334.78	42,000,000.00

**JUSTIFICATION:**

Expenditures for cost of generation, transmission and distribution of electricity for pump stations and booster pumps computed at Php3,750,000.00 per month **P 45,000,000.00**

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:  
**ENGR. RONIE S. DELA CALZADA**  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:  
**Php 45,000,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 45,000,000.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50209010-02  
ACCOUNT NAME : Generation, Transmission and Distribution Expenses-Fuel purchased for Pump Stations

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 1,098,000.00	2021- 1,267,940.81	2022- 1,274,640.00	852,419.60	1,274,640.00

**JUSTIFICATION:**

Expenditures for cost of fuel for pump stations' generator set computed at Php106,220.00 per month.

P 1,274,640.00

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:  
ENGR. RONIE S. DELA CALZADA  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:  
Php 1,274,640.00

Trending up or down  
Rate of 0%/year

Recommended by:  
ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:  
Php 1,274,640.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No. (034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50213030-11

ACCOUNT NAME : Repairs and Maintenance-Infrastructure Assets-Plant-Utility Plant in Service (UPIS)

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 1,700,000.00	2021- 1,795,389.40	2022- 2,000,000.00	1,626,626.15	2,000,000.00

**JUSTIFICATION:**

Expenditures for repair and maintenance of Plant-utility plant in service (UPIS), these includes demolition and relocation of pipelines.

P 2,000,000.00

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:

ENGR. RONIE S. DE LA CALZADA

Sr. Engineer A/Officer-in-Charge

Total Amount Requested:

Php 2,000,000.00

Trending up or down  
Rate of 0%/year

Recommended by:

ENGR. MANFRED M. FUENTESFINA

General Manager C

Recommended Appropriation:

Php 2,000,000.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No. (034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50213040-07

ACCOUNT NAME : Repairs and Maintenance-Buildings and Other Structures-Water Plant, Structures and Improvements

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 150,000.00	2021- 46,495.80	2022- 150,000.00	46,890.40	150,000.00

**JUSTIFICATION:**

Expenditures for repair and maintenance of water plant structures

P 150,000.00

Division Requesting:  
CONSTRUCTION AND PRODUCTION DIVISION

Prepared by:

ENGR. RONIE S. DELA CALZADA  
Sr. Engineer A/Officer-in-Charge

Total Amount Requested:

Php 150,000.00

Trending up or down  
Rate of 0%/year

Recommended by:

ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:

Php 150,000.00

By Board Action:

Chairperson:

Approved Appropriation:





ACCOUNT NO.	:	50213050
ACCOUNT NAME	:	Repairs and Maintenance-Machinery and Equipment

[illegible]

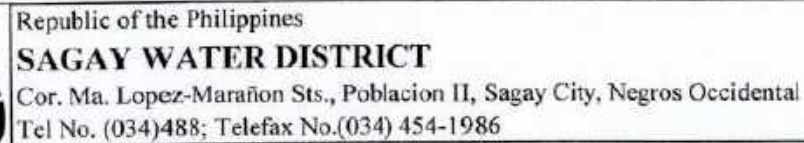


Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50216010  
ACCOUNT NAME : Labor and Wages

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT						
2021- 1,557,231.00	2021- 1,389,596.67	2022- 1,569,641.00	950,379.28	1,400,000.00						
<b>JUSTIFICATION:</b> Labor paid to job order personnel. Computed as follows: <table><thead><tr><th>Position Title</th><th>#</th><th>Monthly Salary for 26 Working Days</th></tr></thead><tbody><tr><td>Job Order Personnel</td><td>12</td><td>156,964.08</td></tr></tbody></table>				Position Title	#	Monthly Salary for 26 Working Days	Job Order Personnel	12	156,964.08	<b>P 1,883,568.96</b>
Position Title	#	Monthly Salary for 26 Working Days								
Job Order Personnel	12	156,964.08								
Division Requesting: CONSTRUCTION AND PRODUCTION DIVISION				Prepared by: <b>ENGR. RONIES DELA CALZADA</b> Sr. Engineer A/Officer-in-Charge	Total Amount Requested: <b>Php 1,883,569.00</b>					
Trending up or down Rate of 0%/year				Recommended by: <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: <b>Php 1,883,569.00</b>					
By Board Action:				Chairperson:	Approved Appropriation:					



ACCOUNT NO. : 40202161  
ACCOUNT NAME : Discount - Senior Citizen

<b>JUSTIFICATION:</b>	<b>P</b>	<b>180,000.00</b>
Provision for senior citizen discount (Php15,000.00/month)		





Republic of the Philippines

# **SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

## **BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50101010-02

ACCOUNT NAME : Salaries and Wages-Regular

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 4,734,529.00	2021- 3,357,607.89	2022- 4,946,309.00	3,244,670.00	4,400,000.00
<b>JUSTIFICATION:</b>				<b>P 5,171,268.00</b>
Basic pay of all regular employees computed at 4th tranche of SSL5				
Computed as follows:				
<u>Position Title</u>	<u>SG/Step</u>	<u>Monthly Authorized Salary</u>	<u>Position Title</u>	<u>SG/Step</u> <u>Monthly Authorized Salary</u>
Division Manager C	23/1	80,003.00	* Customer Service Assistant C	8/2 19,923.00
Corporate Budget Specialist A	18/1	46,725.00	Customer Service Assistant C	8/3 20,104.00
Cashier A	16/3	40,509.00	Customer Service Assistant C	8/6 20,653.00
Corporate Budget Analyst A	13/4	32,269.00	Customer Service Assistant C	8/2 19,923.00
Senior Accounting Processor A	12/1	29,165.00	Customer Service Assistant C	8/1 19,744.00
Customer Service Assistant A	12/3	29,737.00	Customer Service Assistant C	8/1 19,744.00
Data Controller	9/3	21,483.00	Accounting Processor B	6/1 17,553.00
Accounting Processor A	8/1	19,744.00	Customer Service Assistant D	6/2 17,688.00
Cashiering Assistant	8/2	19,923.00	Driver	4/2 15,948.00
Customer Service Assistant C	8/3	20,104.00		
			Total Monthly Authorized Salary	430,939.00
*no budget allocated for Division Manager plantilla position				
Division Requesting: FINANCE AND COMMERCIAL DIVISION	Prepared by:  RFA T. SOBERANO Customer Service Assistant A/Officer-in-Charge	Total Amount Requested: Php <u>5,171,268.00</u>		
Trending up or down Rate of 0%/year	Recommended by:  ENGR. MANFRED M. FUENTESFINA General Manager C	Recommended Appropriation: Php <u>5,171,268.00</u>		
By Board Action:	Chairperson:	Approved Appropriation:		



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

### BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023

ACCOUNT NO. : 50101020-02				
ACCOUNT NAME : Salaries and Wages-Casual/Contractual				
APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 1,563,732.00	2021- 1,261,752.00	2022- 1,350,296.00	885,440.00	1,200,000.00
JUSTIFICATION: Basic pay of all casual employees				P 1,460,976.00
Computed as follows:				
	Position Title	#	Monthly Authorized Salary	
	Utility Worker - B	11	11,068.00	
	Total Monthly Authorized Salary		121,748.00	
Division Requesting: FINANCE AND COMMERCIAL DIVISION		Prepared by:  REA T. SOBERANO Customer Service Assistant A/Officer-in-Charge		Total Amount Requested: Php 1,460,976.00
Trending up or down Rate of 0%/year		Recommended by:  ENGR. MANFRED M. FUENTESFINA General Manager C		Recommended Appropriation: Php 1,460,976.00
By Board Action:		Chairperson:		Approved Appropriation:





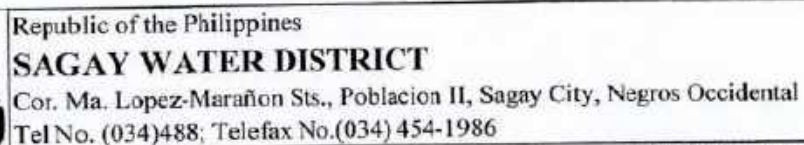
Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

### BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023

ACCOUNT NO. : 50102130-02  
ACCOUNT NAME : Overtime and Night Pay

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 152,658.00	2021- 199,718.73	2022- 173,588.00	112,246.98	173,588.00
<b>JUSTIFICATION:</b>				
Provision of 3% overtime pay for regular and casual employees.		Monthly Authorized 552,687.00 3% Total 16,581.00	P	198,972.00
Division Requesting: FINANCE AND COMMERCIAL DIVISION				
Prepared by:  <b>REA T. SOBERANO</b> Customer Service Assistant A/Officer-in-Charge		Total Amount Requested: Php 198,972.00		
Trending up or down Rate of 0%/year By Board Action:		Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C		Recommended Appropriation: Php 198,972.00
		Chairperson:		Approved Appropriation:





**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102160  
ACCOUNT NAME : Mid-Year Bonus

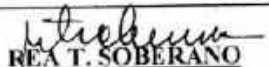

### Budget Forms-Operating Expenditures



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50203010  
ACCOUNT NAME : Office Supplies Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 400,000.00	2021- 400,000.00	2022- 450,000.00	320,520.00	450,000.00
<b>JUSTIFICATION:</b> Expenditures for the use of office supplies which includes collectors official receipts, thermal paper for meter reading and other incidental expenses incurred in work on customer applications, contract orders & credit investigations.				<b>P 480,000.00</b>
Division Requesting: FINANCE AND COMMERCIAL DIVISION			Prepared by:  <b>REA T. SOBERANO</b> Customer Service Assistant A/Officer-in-Charge	Total Amount Requested: Php <b>480,000.00</b>
Trending up or down Rate of 0%/year By Board Action:			Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: Php <b>480,000.00</b>
			Chairperson:	Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034)454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50203210  
ACCOUNT NAME : Semi-Expendable Machinery and Equipment Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- -	2021- -	2022- -	0.00	-

**JUSTIFICATION:**

This account shall cover expenditures for the use of machineries and equipment with acquisition cost of less than Php50,000.00 covered by COA Circular No. 2022-004 - Increase in the Capital Threshold from Php15,000.00 to Php50,000.00

P 139,000.00

Procurement of the following:

Description	Qty	Purpose
Android Cellphone at Php15,000.00/unit	3-units	For Meter Reading
Bluetooth Printer at Php27,000.00/unit	2-units	For Spare
Battery Pack for Bluetooth Printer at Php5,000.00/unit	2-units	For Spare
3-in-1 Printer/Copier/Scanner at Php30,000.00/unit	1-unit	For Spare

Division Requesting: FINANCE AND COMMERCIAL DIVISION	Prepared by:  Customer Service Assistant A/Officer-in-Charge	Total Amount Requested: Php 139,000.00
Trending up or down Rate of 0%/year	Recommended by:  General Manager C	Recommended Appropriation: Php 139,000.00
By Board Action:	Chairperson:	Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50203990  
ACCOUNT NAME : Other Supplies and Materials Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 700,000.00	2021- 419,216.00	2022- 500,000.00	0.00	500,000.00

**JUSTIFICATION:**


Expenditures for materials and supplies such as customized calendars, mugs, towels and other giveaway items for concessionaires every year-end. **P 600,000.00**

Division Requesting:  
FINANCE AND COMMERCIAL DIVISION

Prepared by:  
  
**RICA T. SOBERANO**  
Customer Service Assistant A/Officer-in-Charge

Total Amount Requested:  
**Php 600,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 600,000.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**


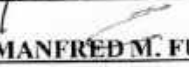
ACCOUNT NO. : 50212990  
ACCOUNT NAME : Other General Services

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 362,225.00	2021- 500,068.44	2022- 289,780.00	593,094.56	800,000.00

**JUSTIFICATION:**

Expenditures for salaries and wages of 2 job order personnel computed at Php503.09/day for 24 working days a month.

**P 289,779.84**

Division Requesting: FINANCE AND COMMERCIAL DIVISION	Prepared by:  <b>REA T. SOBERANO</b> Customer Service Assistant A/Officer-in-Charge	Total Amount Requested: <b>Php 289,780.00</b>
Trending up or down Rate of 0%/year	Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: <b>Php 289,780.00</b>
By Board Action:	Chairperson:	Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50101010-01  
ACCOUNT NAME : Salaries and Wages-Regular

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 3,797,860.00	2021- 3,700,247.00	2022- 2,742,912.00	1,577,140.00	2,500,000.00

**JUSTIFICATION:**

Basic pay of all regular employees computed at 4th tranche of SSL5

P 3,682,968.00

Computed as follows:

Position Title	SG/Step	Monthly Authorized Salary
General Manager	27/1	131,124.00
Public Relations Officer C	11/1	27,000.00
Secretary A	9/3	21,483.00
Division Manager C	23/1	80,003.00 *
Admin/General Services Officer A	16/1	39,672.00
Procurement Analyst A	13/1	31,320.00
Property/Supply Officer C	10/1	23,176.00
Storekeeper C	6/1	17,553.00
Driver	4/5	15,586.00
Total Monthly Authorized Salary		306,914.00

\*no budget allocated for Division Manager plantilla position

Division Requesting: ADMINISTRATIVE AND GENERAL SERVICES DIVISION	Prepared by: <b>MARIE ANGELINE B. DIVINAGRACIA</b> Data Controller/Officer-in-Charge	Total Amount Requested: Php 3,682,968.00
Trending up or down Rate of 0%/year	Recommended by: <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: Php 3,682,968.00
By Board Action:	Chairperson:	Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50101020-01

ACCOUNT NAME : Salaries and Wages-Casual/Contractual

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 299,360.00	2021- 287,768.00	2022- 354,176.00	221,360.00	287,768.00

**JUSTIFICATION:**

Basic pay of all casual employees

**P 398,448.00**

Computed as follows:

Position Title	#	Monthly Authorized Salary
Utility Worker - B	3	11,068.00
Total Monthly Authorized Salary		33,204.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php **398,448.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php **398,448.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102010

ACCOUNT NAME : Personnel Economic Relief Allowance (PERA)

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 2,256,000.00	2021- 1,877,333.20	2022- 2,088,000.00	1,401,545.47	1,872,000.00

**JUSTIFICATION:**

Payment to all regular and casual employees computed at Php24,000 per year per employee (Php2,000.00/month)

P 2,064,000.00

Provision for 86 authorized employees

Division Requesting: ADMINISTRATIVE AND GENERAL SERVICES DIVISION	Prepared by: <u>MARIE ANGELINE B. DIVINAGRACIA</u> Data Controller/Officer-in-Charge	Total Amount Requested: Php 2,064,000.00
Trending up or down Rate of 0%/year	Recommended by: <u>ENGR. MANFRED M. FUENTESFINA</u> General Manager C	Recommended Appropriation: Php 2,064,000.00
By Board Action:	Chairperson:	Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102020

ACCOUNT NAME : Representation Allowance

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 282,000.00	2021- 282,000.00	2022- 282,000.00	211,500.00	282,000.00

**JUSTIFICATION:**

Payment of representation allowance to personnel occupying supervisory and managerial positions

**P****282,000.00**

Computed as follows:

Authorized Monthly RA

General Manager	8,500.00
Division Manager - Administrative and General Services	5,000.00
Division Manager - Finance and Commercial	5,000.00
Division Manager - Construction and Production	5,000.00
	<u>23,500.00</u>

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA

Data Controller/Officer-in-Charge

Total Amount Requested:

Php 282,000.00

Trending up or down

Rate of 0%/year

By Board Action:

Recommended by:

ENGR. MANFRED M. FUENTESFINA

General Manager C

Recommended Appropriation:

Php 282,000.00

Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102030  
ACCOUNT NAME : Transportation Allowance (TA)

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 282,000.00	2021- 282,000.00	2022- 282,000.00	211,500.00	282,000.00

**JUSTIFICATION:**

Payment of transportation allowance to personnel occupying supervisory and managerial positions

P 282,000.00

Computed as follows:

Authorized Monthly TA

General Manager	8,500.00
Division Manager - Administrative and General Services	5,000.00
Division Manager - Finance and Commercial	5,000.00
Division Manager - Construction and Production	5,000.00
	23,500.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 282,000.00

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php 282,000.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102040

ACCOUNT NAME : Clothing/Uniform Allowance

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 504,000.00	2021- 468,000.00	2022- 522,000.00	474,000.00	474,000.00

**JUSTIFICATION:**

Expenditures for the procurement of uniforms for employees computed at Php6,000.00 per employee per year

Provision for 86 authorized employees

**P 516,000.00**

Division Requesting:

ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

**MARIE ANGELINE B. DIVINAGRACIA**

Data Controller/Officer-in-Charge

Total Amount Requested:

Php **516,000.00**

Trending up or down

Rate of 0%/year

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**

General Manager C

Recommended Appropriation:

Php **516,000.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102050

ACCOUNT NAME : Subsistence Allowance

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 350,000.00	2021- -	2022- 350,000.00	332,440.00	350,000.00

**JUSTIFICATION:**

Amount granted to authorized government officials/employees to cover cost of accommodations, meals, and incidental expenses incurred by employees who are on official business.

**P 500,000.00**

SCHEDULE	EVENT	ACTIVITY	BUDGET
February 2023	PAWD Convention	Accommodation of Participants	100,000.00
March 2023	World Water Day Sportsfest	Accommodation of Participants	50,000.00
April 2023	Teambuilding/Training of Employees	Accommodation & Full Board Meals	350,000.00

Division Requesting: ADMINISTRATIVE AND GENERAL SERVICES DIVISION	Prepared by:  <b>MARIE ANGELINE B. DIVINAGRACIA</b> Data Controller/Officer-in-Charge	Total Amount Requested: <b>Php 500,000.00</b>
Trending up or down Rate of 0%/year	Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: <b>Php 500,000.00</b>
By Board Action:	Chairperson:	Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102100

ACCOUNT NAME : Honoraria

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 15,000.00	2021- -	2022- 15,000.00	10,261.48	15,000.00

**JUSTIFICATION:**

Payment given to professionals for services in recognition of their expertise, broad and superior knowledge in specific fields and special projects.  
This also include payments to lecturers, resource persons, coordinators and facilitators in seminars, training programs and other similar activities  
in training institutions including those who render services beyond their regular workload.  
(CSC Resource Speaker for Teambuilding)

**P 15,000.00**

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
**Php 15,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 15,000.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102120

ACCOUNT NAME : Longevity Pay

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 20,000.00	2021- 20,000.00	2022- 25,000.00	20,000.00	20,000.00

**JUSTIFICATION:**

Cash gift to officials and employees in recognition of continuous and satisfactory service in the government

Loyalty Pay computed as follows:

Length of Service	Cash Gift
10 years	10,000.00
15 years	5,000.00
20 years	5,000.00
25 years	5,000.00
30 years	5,000.00

Name of Employees	Length	Schedule of Loyalty Pay	Amount
Corbo, Robledo	25 years	1-Oct-2023	5,000.00
De los Santos, Jonalyn	15 years	1-Sep-2023	5,000.00
Dela Calzada, Ronie	15 years	1-Sep-2023	5,000.00

Division Requesting: ADMINISTRATIVE AND GENERAL SERVICES DIVISION	Prepared by: <b>MARIE ANGELINE B. DIVINAGRACIA</b> Data Controller/Officer-in-Charge	Total Amount Requested: Php <u>15,000.00</u>
Trending up or down Rate of 0%/year	Recommended by: <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: Php <u>15,000.00</u>
By Board Action:	Chairperson:	Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102130-01

ACCOUNT NAME : Overtime and Night Pay

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 48,732.00	2021- 22,582.71	2022- 46,340.00	13,129.10	46,340.00

**JUSTIFICATION:**

	<u>Monthly Authorized</u>	<b>P</b>	<b>50,160.00</b>
Provision of 2% overtime pay for regular and casual employees.	208,994.00		
(with the exception of the managerial and supervisory positions)	2%		
Total	<u>4,180.00</u>		

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
**Php 50,160.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 50,160.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102140

ACCOUNT NAME : Year End Bonus

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 1,899,619.00	2021- 1,321,100.00	2022- 1,566,492.00	0.00	1,300,000.00

**JUSTIFICATION:**


Amount granted to authorized government officials/employees which is equivalent to 1 month basic salary released not earlier than November 15

**P****1,853,097.00**Regular EmployeesMonthly Basic Salary

Administrative and General Services Division	306,914.00
Finance and Commercial Division	510,942.00
Construction and Production Division	426,501.00

Casual Employees

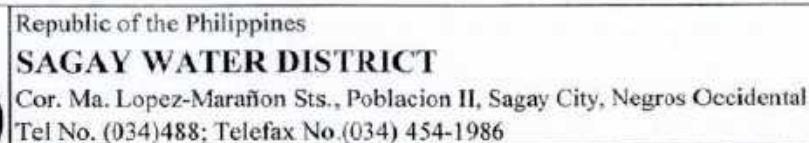
Administrative and General Services Division	33,204.00
Finance and Commercial Division	121,748.00
Construction and Production Division	453,788.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISIONPrepared by:  
  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-ChargeTotal Amount Requested:  
**Php 1,853,097.00**Trending up or down  
Rate of 0%/yearRecommended by:  
  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager CRecommended Appropriation:  
**Php 1,853,097.00**

By Board Action:

Chairperson:

Approved Appropriation:



ACCOUNT NO. : 50102150  
ACCOUNT NAME : Cash Gift

**JUSTIFICATION:**

P	430,000.00
---	------------

### Budget Forms-Operating Expenditures



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102160

ACCOUNT NAME : Mid-Year Bonus

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- -	2021- -	2022- -	0.00	-

**JUSTIFICATION:**

Amount granted to authorized government officials/employees which is equivalent to 1 month basic salary released not earlier than May 15

P

**340,118.00**

Regular Employees 306,914.00

Casual Employees 33,204.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA

Data Controller/Officer-in-Charge

Total Amount Requested:

Php **340,118.00**

Trending up or down

Rate of 0%/year

Recommended by:

ENGR. MANFRED M. FUENTESFINA

General Manager C

Recommended Appropriation:

Php **340,118.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

# **SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

## **BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50102990

ACCOUNT NAME : Other Bonuses and Allowances

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 3,681,864.00	2021- 2,604,687.26	2022- 3,014,546.00	137,453.00	3,000,000.00

### **JUSTIFICATION:**

Other authorized bonuses and allowances granted to government officials/employees not falling under any of the specific other compensation accounts.

**P 3,340,870.00**

Description	Remarks	Amount
Rice Allowance as per Board Res.#450 s.1986	3 Employees x 2,500.00 x 12 months	90,000.00
Medical Allowance as per Board Res.#450 s.1986	3 Employees x 500.00 x 12 months	18,000.00
Mid Year as per Board Res.#450 s.1986	3 Employees' 1 month Basic Salary	66,205.00
Christmas Bonus as per Board Res.#450 s.1986	3 Employees' 1 month Basic Salary	66,205.00
Productivity Enhancement Incentive	86 Employees x 5,000.00	430,000.00
Performance Based Incentive 2020, 2021 and 2022 for BOD	BOD per diem x 12 months x 3 years	687,960.00
Performance Based Bonus 2022 of Employees	65% of Basic Salary of Employees	1,077,500.00
Service Recognition Incentive	86 Employees x 10,000.00	860,000.00
Gratuity Pay for Job Order Personnel	15 Employees x 3,000.00	45,000.00

Division Requesting: ADMINISTRATIVE AND GENERAL SERVICES DIVISION	Prepared by:  <b>MARIE ANGELINE B. DIVINAGRACIA</b> Data Controller/Officer-in-Charge	Total Amount Requested: Php <u>3,340,870.00</u>
Trending up or down Rate of 0%/year	Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: Php <u>3,340,870.00</u>
By Board Action:	Chairperson:	Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50103010

ACCOUNT NAME : Retirement and Life Insurance Premiums

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 2,452,374.00	2021- 1,841,322.93	2022- 2,055,680.00	1,352,077.92	2,000,000.00

**JUSTIFICATION:**

Remittances to GSIS of the Agency's share in the premiums for the life and retirement policies of all regular and casual employees computed at 12% of basic salary representing the employer's share.

P 2,668,459.68

Monthly Authorized Salary

Regular Employees 1,244,357.00

Casual Employees 608,740.00

1,853,097.00

x 12% government share

Monthly Government Share 222,371.64

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 2,668,460.00

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php 2,668,460.00

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50103020

ACCOUNT NAME : Pag-IBIG Contributions

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 112,800.00	2021- 93,600.00	2022- 104,400.00	70,200.00	100,000.00

**JUSTIFICATION:**

Remittances to Pag-IBIG of the Agency's share in the membership contribution of all regular and casual employees  
computed at P1,200 per employee per year.

Provision for 86 authorized employees

**P 103,200.00**

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
**Php 103,200.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 103,200.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50103030

ACCOUNT NAME : PhilHealth Contributions

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 357,638.00	2021- 216,595.56	2022- 342,614.00	215,087.92	320,000.00

**JUSTIFICATION:**

Remittances of the Agency's share in the contribution for the medicare coverage of all regular and casual employees computed at 2.25% of basic salary representing the employer's share.

**P 500,336.19**

Monthly Authorized Salary

Regular Employees 1,244,357.00

Casual Employees 608,740.00

1,853,097.00

x 2.25% government share

Monthly Government Share 41,694.68

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
**Php 500,337.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 500,337.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50103040

ACCOUNT NAME : Employees Compensation Insurance Premiums

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 112,800.00	2021- 93,900.00	2022- 104,400.00	70,100.00	100,000.00

**JUSTIFICATION:**

Remittances of the Agency's share in the premium contributions to the Employees' Compensation Commission (ECC)  
computed at P1,200 per employee per year.  
Provision for 86 authorized employees

**P 103,200.00**

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

*MAK*  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:

**Php 103,200.00**

Trending up or down

Rate of 0%/year

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:

**Php 103,200.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50104020

ACCOUNT NAME : Retirement Gratuity

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 1,165,000.00	2021- 1,061,717.54	2022- 105,000.00	-	105,000.00

**JUSTIFICATION:**

Amount of total creditable services of retirees/separated employees converted into gratuity months multiplied by the highest salary received.

P

85,000.00

<u>Name of Employees</u>	<u>Date of Effectivity</u>	<u>Tentative Computation</u>	<u>Amount</u>
Ruby U. Ogan	1-Jan-2023	Php20,233.00 x 85 leave credits earned x 0.0481927	85,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

**MARIE ANGELINE B. DIVINAGRACIA**

Data Controller/Officer-in-Charge

Total Amount Requested:

Php 85,000.00

Trending up or down

Rate of 0%/year

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**

General Manager C

Recommended Appropriation:

Php 85,000.00

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50104030

ACCOUNT NAME : Terminal Leave Benefits

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 448,000.00	2021- 268,539.55	2022- 448,000.00	298,496.10	448,000.00

**JUSTIFICATION:**

Money value of the accumulated leave credits monetized by the government officials and employees.

P 572,000.00

1) Budget for monetization of employees (as per request) at Php37,333.00/month

448,000.00

2) Monetization of earned leave credits of the separated employee, Mr. Clint Arellano computed at

124,000.00

Php11,068.00 x 232 leave credits earned x 0.0481927

Division Requesting:

ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA

Data Controller/Officer-in-Charge

Total Amount Requested:

Php 572,000.00

Trending up or down

Rate of 0%/year

Recommended by:

ENGR. MANFRED M. FUENTESFINA

General Manager C

Recommended Appropriation:

Php 572,000.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50201010

ACCOUNT NAME : Traveling Expenses-Local

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 584,000.00	2021- 151,615.00	2022- 584,000.00	261,528.40	584,000.00

**JUSTIFICATION:**

Expenditures of the Agency for employee's official local travel, i.e., all related transportation expenses.

This includes transportation, travel per diems, ferriage, and all other related expenses.

**P 584,000.00**

SCHEDULE	EVENT	ACTIVITY	BUDGET
February 2023	PAWD Convention	Transportation Cost	70,000.00
March 2023	World Water Day Sportsfest	Travel Allowance of Participants	80,000.00
April 2023	Teambuilding/Training of Employees	Transportation Cost	74,000.00
	Conventions/Seminars	Transportation Cost	120,000.00
	Monthly Travel Expense of Php20,000.00	Travel per Diem	240,000.00

Division Requesting:

ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

**MARIE ANGELINE B. DIVINAGRACIA**

Data Controller/Officer-in-Charge

Total Amount Requested:

**Php 584,000.00**

Trending up or down

Rate of 0%/year

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**

General Manager C

Recommended Appropriation:

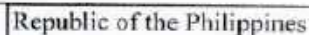
**Php 584,000.00**

By Board Action:

Chairperson:

Approved Appropriation:





Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

## BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023

**ACCOUNT NO.** : 50202010

**ACCOUNT NAME :** Training Expenses

**JUSTIFICATION:**

Expenditures of the Agency for the participation/attendance in and conduct of trainings, conventions and seminars/workshops.

It includes training fees, supplies, materials, meals, snacks and all other training related expenses.

<b>P</b>	<b>400,800.00</b>
----------	-------------------

Division Requesting: ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA

Data Controller/Officer-in-Charge

Total Amount Requested:

<b>Php</b>	<b>400,800.00</b>
------------	-------------------

### Trending up or down

Rate of 0%/year

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**

General Manager C

Recommended Appropriation:
----------------------------

Php	400,800.00
-----	------------

**By Board Action:**

Chairperson:

Approved Appropriation:	
-------------------------	--





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50203010

ACCOUNT NAME : Office Supplies Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 450,000.00	2021- 399,700.66	2022- 470,000.00	282,873.11	470,000.00

**JUSTIFICATION:**

Expenditures for the use of consumable materials such as bond papers, ball pens, pencils and other office supplies which are required in the regular conduct of office.

P 470,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA

Data Controller/Officer-in-Charge

Total Amount Requested:

Php 470,000.00

Trending up or down

Rate of 0%/year

By Board Action:

Recommended by:

ENGR. MANFRED M. FUENTESFINA

General Manager C

Recommended Appropriation:

Php 470,000.00

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50203090

ACCOUNT NAME : Fuel, Oil and Lubricants Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 1,124,000.00	2021- 1,165,141.09	2022- 1,468,800.00	1,084,139.70	1,468,800.00

**JUSTIFICATION:**

Expenditures for the consumption of gasoline/diesel and lubricants resulting from the operation/use of the Agency's transport vehicles.

The items considered are the cost per liter and the monthly consumption.

**P 1,940,400.00**Vehicle Types:Consumption

Toyota Innova	200 liters/month
Ford Ranger	150 liters/month
3 Multicabs	450 liters/month
Isuzu Elf	150 liters/month
Nissan Navara	300 liters/month
9 Motorcycles	540 liters/month
2 Service Vehicle (New)	400 liters/month
2 Motorcycles (New)	120 liters/month
20 government vehicles	2,310 liters/month

2,310 liters of gasoline/diesel at Php70.00 average per liter

Division Requesting:

ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

**MARIE ANGELINE B. DIVINAGRACIA**

Data Controller/Officer-in-Charge

Total Amount Requested:

Php 1,940,400.00

Trending up or down

Rate of 0%/year

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**

General Manager C

Recommended Appropriation:

Php 1,940,400.00

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50203210

ACCOUNT NAME : Semi-Expendable Machinery and Equipment Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 113,500.00	2021- 156,974.00	2022- 119,000.00	63,895.92	119,000.00

**JUSTIFICATION:**

This account shall cover expenditures for the use of machineries and equipment with acquisition cost of less than Php50,000.00 covered by COA Circular No. 2022-004 - Increase in the Capital Threshold from Php15,000.00 to Php50,000.00

**P 289,000.00**

## Procurement of the following:

Description	Qty	Purpose
1) Uninterruptable Power Supply (UPS) 650VA at Php6,500.00/unit	5-units	For spare (if needed)
2) Computer Accessories		
Computer Keyboard at Php700.00/unit	5-units	For spare (if needed)
Computer Mouse at Php500.00/unit	5-units	For spare (if needed)
Computer wirings, Routers, et.al. at Php15,000.00/lot	1 lot	For spare (if needed)
3) 3-in-1 Continuous Ink Printer at Php30,000.00/unit	2-units	For spare (if needed)
4) Central Processing Unit (CPU) at Php30,000.00/unit	4-units	For spare (if needed)
5) Other Information and Communication Equipment at Php15,000.00/lot	1 lot	
6) 120L Mega Box at Php1,500.00	7 pcs	For spare (if needed)
7) Other Office Equipment at Php30,000.00	1 lot	For spare (if needed)

Division Requesting: ADMINISTRATIVE AND GENERAL SERVICES DIVISION	Prepared by:  <b>MARIE ANGELINE B. DIVINAGRACIA</b> Data Controller/Officer-in-Charge	Total Amount Requested: <b>Php 289,000.00</b>
Trending up or down Rate of 0%/year	Recommended by:  <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: <b>Php 289,000.00</b>
By Board Action:	Chairperson:	Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50203220  
ACCOUNT NAME : Semi-Expendable Furniture, Fixtures and Books Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 80,000.00	2021- 89,622.10	2022- 92,000.00	27,465.00	92,000.00

**JUSTIFICATION:**

This account shall cover expenditures for the use of furniture and fixtures with acquisition cost of less than Php50,000.00 covered by covered by COA Circular No. 2022-004 - Increase in the Capital Threshold from Php15,000.00 to Php50,000.00

Procurement of the following:

Description	Qty	Purpose
1) 2HP Window Type Airconditioner at Php35,000.00/unit	2-units	For spare (if needed)
2) Office Chair at Php3,500.00/pc	5 pcs	For spare (if needed)
3) Other Furniture and Fixtures at Php60,000.00/lot	1 lot	For spare (if needed)

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 147,500.00

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php 147,500.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50204010

ACCOUNT NAME : Water Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 15,000.00	2021- 9,936.30	2022- 15,000.00	3,824.00	15,000.00

**JUSTIFICATION:**

Payments of water services to the Agency.

P 15,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/Officer-in-Charge

Total Amount Requested:

Php 15,000.00

Trending up or down

Rate of 0%/year

By Board Action:

Recommended by:

ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:

Php 15,000.00

Chairperson:

Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50205010  
ACCOUNT NAME : Postage and Courier Services

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 20,000.00	2021- 7,746.00	2022- 20,000.00	6,590.00	20,000.00

**JUSTIFICATION:**

Payments for postal and courier services to the Agency.

**P 20,000.00**

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
**Php 20,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 20,000.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50205020

ACCOUNT NAME : Telephone Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 132,000.00	2021- 86,681.39	2022- 132,000.00	39,058.57	132,000.00

**JUSTIFICATION:**

Payments for telephone services for installed lines.

**P 132,000.00**

Phone Line#	Monthly
PLDT (488-0219)	5,000.00
PLDT (454-1986)	2,000.00
Globelines (722-9250)	2,000.00
Globelines (Line for PS Fortuneville)	2,000.00
Total	11,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
**Php 132,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 132,000.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50205030

ACCOUNT NAME : Internet Subscription Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 45,600.00	2021- 45,576.00	2022- 45,600.00	34,182.00	45,600.00

**JUSTIFICATION:**

Payments for internet subscription of the Agency.

P 45,600.00

Monthly Subscription

Internet Subscription Globelines	1,800.00
Internet Subscription from Sagay Cable	2,000.00
Total	3,800.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/Officer-in-Charge

Total Amount Requested:

Php 45,600.00

Trending up or down

Rate of 0%/year

Recommended by:

ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:

Php 45,600.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50205040

ACCOUNT NAME : Cable, Satellite, Telegraph and Radio Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 8,400.00	2021- 7,800.00	2022- 8,400.00	5,850.00	8,400.00

**JUSTIFICATION:**

Payments for cable services of the Agency.

**P 8,400.00**Monthly Subscription

Main Connection	500.00
3 Extended Connections at Php50.00 each	150.00
1 Additional Extended Connection at Php50.00	50.00
<b>Total</b>	<b>700.00</b>

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISIONPrepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-ChargeTotal Amount Requested:  
**Php 8,400.00**Trending up or down  
Rate of 0%/yearRecommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager CRecommended Appropriation:  
**Php 8,400.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50299010

ACCOUNT NAME : Advertising, Promotional and Marketing Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 20,000.00	2021- 3,500.00	2022- 20,000.00	0.00	20,000.00

**JUSTIFICATION:**

Expenditures for availment of media facilities to publish invitation to bid and other authorized government advertisements.

P 20,000.00

Division Requesting:

ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA

Data Controller/Officer-in-Charge

Total Amount Requested:

Php 20,000.00

Trending up or down

Rate of 0%/year

Recommended by:

ENGR. MANFRED M. FUENTESFINA

General Manager C

Recommended Appropriation:

Php 20,000.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50215010

ACCOUNT NAME : Taxes, Duties and Licenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 1,927,672.00	2021- 1,812,374.56	2022- 1,971,285.00	1,428,535.13	1,971,285.00

**JUSTIFICATION:**

Expenditures for amount of taxes and licenses to regulatory entities.

1) Franchise tax to BIR - 2% of Gross Income

P 2,543,063.16

Annual Gross Income

118,278,158.00

2% Franchise Tax

2,365,563.16

2) NWRB Water Permit/License for 15 pump stations at Php8,000.00/station

120,000.00

3) Annual Registration of Transport Vehicles to LTO

57,500.00

9 Motorcycles at Php2,500.00/unit

7 Utility Vehicles at Php5,000.00/unit

Division Requesting:

ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

**MARIE ANGELINE B. DIVINAGRACIA**

Data Controller/Officer-in-Charge

Total Amount Requested:

Php 2,543,064.00

Trending up or down

Rate of 0%/year

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**

General Manager C

Recommended Appropriation:

Php 2,543,064.00

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50215030  
ACCOUNT NAME : Insurance Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 135,000.00	2021- 129,923.60	2022- 183,000.00	116,290.64	183,000.00

**JUSTIFICATION:**

Cover the premiums paid by the entity for the insurable risks of government property and fidelity bonds of accountable officers and employees.

**P 223,200.00**

**Vehicles:**

**Annual Premium**

**Remarks**

9 Utility Vehicles at Php6,000.00/unit

54,000.00 Additional 2 units

11 Motorcycle at Php2,200.00/unit

24,200.00 Additional 2 units

Employees Group Insurance

25,000.00

Administrative Building

30,000.00

Warehouse Building

30,000.00 Includes materials

Pump Station and Health & Wellness Building

30,000.00 Includes gym equipments

Procurement Office and Stock Room

30,000.00 Includes supplies

Division Requesting:  
**ADMINISTRATIVE AND GENERAL SERVICES DIVISION**

Prepared by:

**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:

**Php 223,200.00**

Trending up or down  
Rate of 0%/year

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:

**Php 223,200.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50299030  
ACCOUNT NAME : Representation Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 305,000.00	2021- 259,505.81	2022- 305,000.00	193,549.89	305,000.00

**JUSTIFICATION:**

Expenditures for official meetings/conferences and other official functions.

**P 305,000.00**

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php **305,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php **305,000.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50210030

ACCOUNT NAME : Extraordinary and Miscellaneous Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 26,400.00	2021- 495.00	2022- 26,400.00	-	26,400.00

**JUSTIFICATION:**

Expenses incidental to the performance of official functions of the General Manager

P 26,400.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 26,400.00

Trending up or down  
Rate of 0%/year

Recommended by:  
ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:  
Php 26,400.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50299060  
ACCOUNT NAME : Membership Dues and Contributions to Organizations

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 197,500.00	2021- 52,028.40	2022- 197,500.00	114,684.80	197,500.00

**JUSTIFICATION:**

Expenditures to cover membership fees/dues/contributions/registration fees by the Agency to recognized/accredited organizations. P 140,000.00


EVENT

ACTIVITIES

BUDGET


PAWD Convention	Registration Fee of Participants	60,000.00
World Water Day	Registration Fee of Participants	50,000.00
PAWD/ANOWD Membership Fees		30,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 140,000.00

Trending up or down  
Rate of 0%/year

Recommended by:  
  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php 140,000.00

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50213040-01  
ACCOUNT NAME : Repairs and Maintenance - Buildings and Other Structures

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 100,000.00	2021- 166,472.53	2022- 100,000.00	11,845.00	100,000.00

**JUSTIFICATION:**

Expenditures for the repair and maintenance of Administrative Building.

P 100,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 100,000.00

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php 100,000.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50213060

ACCOUNT NAME : Repairs and Maintenance-Transportation Equipment

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 650,000.00	2021- 600,372.44	2022- 738,000.00	482,237.98	738,000.00

**JUSTIFICATION:**

Expenditures for the regular maintenance of transport vehicles. (includes change-oil, tire and motor accessories replacement, etc.)

**P****738,000.00**

Division Requesting:

ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:

**Php 738,000.00**

Trending up or down

Rate of 0%/year

Recommended by:

**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:

**Php 738,000.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50213050  
ACCOUNT NAME : Repairs and Maintenance-Machinery and Equipment

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 55,000.00	2021- 36,458.00	2022- 55,000.00	35,900.00	55,000.00

**JUSTIFICATION:**

Expenditures for the maintenance of the information and communication equipment, office equipment, and sports equipment.  
These includes labor and supply of parts.

**P 100,000.00**

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
**Php 100,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 100,000.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50213070

ACCOUNT NAME : Repairs and Maintenance-Furniture and Fixtures

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 55,000.00	2021- 67,175.00	2022- 55,000.00	35,600.00	55,000.00

**JUSTIFICATION:**

Expenditures for the maintenance of the furniture and fixtures.

These includes labor and supply of parts.

P 100,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 100,000.00

Trending up or down  
Rate of 0%/year

Recommended by:  
ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:  
Php 100,000.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50211010  
ACCOUNT NAME : Legal Services

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 36,000.00	2021- 36,000.00	2022- 36,000.00	45,000.00	72,000.00

**JUSTIFICATION:**

Expenditures for the counsel allowance granted to three (3) government lawyers deputized from the Office of the Government Corporate Counsel (OGCC) at Php3,000.00/month per personnel. **P 108,000.00**

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
**Php 108,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
**Php 108,000.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50211990

ACCOUNT NAME : Other Professional Services

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 40,000.00	2021- 22,600.00	2022- 40,000.00	30,250.00	40,000.00

**JUSTIFICATION:**

Expenditures for notarial fees for issued board resolutions, and other legal documents and for the renewal of web hosting for the official webiste of the Agency.

**P 40,000.00**

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/Officer-in-Charge

Total Amount Requested:

**Php 40,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:

ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:

**Php 40,000.00**

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50211020  
ACCOUNT NAME : Auditing Services

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 160,000.00	2021- 155,617.82	2022- 125,000.00	0.00	0.00

**JUSTIFICATION:**

Cost of auditing fees provided by auditees for auditing services rendered by the Commission on Audit for FY2021 - 2022.

**P 200,000.00**

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php **200,000.00**

Trending up or down  
Rate of 0%/year

Recommended by:  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

Recommended Appropriation:  
Php **200,000.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50212990

ACCOUNT NAME : Other General Services

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- -	2021- 0.00	2022- -	-	-

**JUSTIFICATION:**

Expenditures for salaries and wages of 1 job order personnel computed at Php503.09/day for 24 working days a month.

**P 144,889.92**

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/OIC Admin

Total Amount Requested:

**Php 144,890.00**

Trending up or down  
Rate of 0%/year

Recommended by:

ENGR. MANFRÉD M. FUENTESFINA  
General Manager C

Recommended Appropriation:

**Php 144,890.00**

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50299080

ACCOUNT NAME : Donations

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- -	2021- -	2022- -		

**JUSTIFICATION:**

Financial assistance to various government institutions, to employees for work-related injuries, ect. and outside individuals or parties who have been injured or their properties damaged due to the Agency's prosecution of its projects or the conduct of its operation.  
(Subject to the approval of the Board of Directors)

P 430,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 430,000.00

Trending up or down  
Rate of 0%/year

Recommended by:  
ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:  
Php 430,000.00

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50299120  
ACCOUNT NAME : Directors and Committee Members' Fees

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 638,960.00	2021- 398,431.35	2022- 573,300.00	370,483.75	573,300.00

**JUSTIFICATION:**

Expenditures for per diems and allowances paid to the Board of Directors (per diems and allowances are based on the Category B of the Revised LWD-MaCRO). **P 1,038,960.00**

24 authorized regular meetings per year with gasoline allowances.

	Per diem/meeting	Gasoline Allowance (25%)
Chairperson	7,992.00	1,998.00
Vice-Chairperson	6,660.00	1,665.00
Member	6,660.00	1,665.00
Member	6,660.00	1,665.00
Member	6,660.00	1,665.00
	34,632.00	8,658.00

Total per diems and gasoline allowance per meeting 43,290.00

Division Requesting: ADMINISTRATIVE AND GENERAL SERVICES DIVISION	Prepared by: <b>MARIE ANGELINE B. DIVINAGRACIA</b> Data Controller/Officer-in-Charge	Total Amount Requested: <b>Php 1,038,960.00</b>
Trending up or down Rate of 0%/year	Recommended by: <b>ENGR. MANFRED M. FUENTESFINA</b> General Manager C	Recommended Appropriation: <b>Php 1,038,960.00</b>
By Board Action:	Chairperson:	Approved Appropriation:



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50299180

ACCOUNT NAME : Major Events and Conventions Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- -	2021- -	2022- -	-	-

**JUSTIFICATION:**

Expenditures due to conduct of Agency's sponsored physical fitness, sports, recreation program/activities, holding of general assemblies not related to trainings and public relations with other government institutions.

P 925,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:

MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/Officer-in-Charge

Total Amount Requested:

Php 925,000.00

Trending up or down

Rate of 0%/year

By Board Action:

Recommended by:

ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:

Php 925,000.00

Chairperson:

Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50299990  
ACCOUNT NAME : Other Maintenance and Operating Expenses

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 1,491,400.00	2021- 1,021,679.97	2022- 1,491,400.00	742,891.49	1,491,400.00

**JUSTIFICATION:**

Expenditures for other maintenance and operations at Php35,000.00/month

P 420,000.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 420,000.00

Trending up or down  
Rate of 0%/year

Recommended by:  
ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:  
Php 420,000.00

By Board Action:

Chairperson:

Approved Appropriation:





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET APPROPRIATION REQUEST FOR FISCAL YEAR 2023**

ACCOUNT NO. : 50301040  
ACCOUNT NAME : Bank Charges

APPROPRIATED LAST YEAR	EXPENDED LAST YEAR	APPROPRIATED CURRENT YEAR	EXPENDED FIRST NINE MONTHS	ANTICIPATED EXPENDITURES CURRENT
2021- 21,800.00	2021- 13,118.75	2022- 21,800.00	7,890.00	21,800.00

**JUSTIFICATION:**

Expenditures imposed by the bank for various services rendered. This includes checkbooks, bank charges and the like.

P 21,800.00

Division Requesting:  
ADMINISTRATIVE AND GENERAL SERVICES DIVISION

Prepared by:  
MARIE ANGELINE B. DIVINAGRACIA  
Data Controller/Officer-in-Charge

Total Amount Requested:  
Php 21,800.00

Trending up or down  
Rate of 0%/year

Recommended by:  
ENGR. MANFRED M. FUENTESFINA  
General Manager C

Recommended Appropriation:  
Php 21,800.00

By Board Action:

Chairperson:

Approved Appropriation:



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
 Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
 Tel No. (034)488; Telefax No.(034) 454-1986

### BUDGET SUMMARY COMPARISON FOR CONSTRUCTION AND PRODUCTION DIVISION

With Comparative Figures for 2021, 2022 and Proposed Budget for FY2023

\* Includes anticipated last 3 months expenses for 2022

Acct Code	Account Name	Total Budgeted 2021	Total Expended 2021	Total Budgeted 2022	Total Expended 2022	Budget Difference 2021-2022	Variance Budget vs Actual 2022	Total Budget 2023	Difference Actual 2022 Budget 2023	Variance Inc/(Dec)	Justification
50101010-03	Salaries and Wages-Regular-Construction and Production Division	3,235,262.00	2,574,668.97	3,298,204.00	3,100,000.00	62,942.00	198,204.00	4,157,976.00	1,057,976.00	34%	Basic pay computed at 4th tranche of SSL5 of all filled and vacant positions under the Construction and Production Division (Except from Division Manager Plantilla Position)
50101020-03	Salaries and Wages-Casual-Construction and Production Division	5,811,160.00	5,349,799.37	5,755,360.00	5,730,000.00	(55,800.00)	25,360.00	5,445,456.00	(284,544.00)	-5%	Provision for Mid-Year Bonus of Employees were allocated to Mid-Year Bonus (New Account)
50102130-03	Overtime and Holiday Pay-Construction and Production Division	1,473,743.00	1,249,072.07	1,253,571.00	1,253,571.00	(220,172.00)	0.00	1,440,515.00	186,944.00	15%	15% of basic pay of regular and casual employees under the Construction and Production Division (Based on SSL5 4th tranche)
50102160	Mid-Year Bonus	0.00	0.00	0.00	0.00	0.00	0.00	800,286.00	800,286.00	0%	New Account
50203130	Chemical and Filtering Supplies Expenses	1,215,000.00	959,475.00	1,530,000.00	1,530,000.00	315,000.00	0.00	1,530,000.00	0.00	0%	Based on prior year rates/utilization
50203210	Semi-Expendable Machinery and Equipment Expenses	0.00	0.00	150,000.00	150,000.00	150,000.00	0.00	699,500.00	549,500.00	366%	Increase in the capitalization threshold from Php15,000.00 to Php50,000.00 as per COA Circular 2022-004.
50207020	Research, Exploration and Development Expenses	0.00	0.00	100,000.00	156,353.73	100,000.00	(56,353.73)	200,000.00	43,646.27	28%	For exploration of surface water sources and land for the septage and filtration plant
50209010-01	Generation, Transmission and Distribution Expenses-Power purchased for Pump Stations	32,382,708.00	32,307,107.02	35,615,670.00	42,000,000.00	3,232,962.00	(6,384,330.00)	45,000,000.00	3,000,000.00	7%	Provision for additional production wells and reservoirs and inflation of the kw/h rate
50209010-02	Generation, Transmission and Distribution Expenses-Fuel purchased for Pump Stations	1,098,000.00	1,267,940.81	1,274,640.00	1,274,640.00	176,640.00	0.00	1,274,640.00	0.00	0%	Based on prior year rates/utilization

Acct Code	Account Name	Total Budgeted 2021	Total Expended 2021	Total Budgeted 2022	Total Expended 2022	Budget Difference 2021-2022	Variance Budget vs Actual 2022	Total Budget 2023	Difference Actual 2022 Budget 2023	Variance Inc/(Dec)	Justification
50213030-11	Repairs and Maintenance-Infrastructure Assets-Plant-Utility Plant in Service (UPIS)	1,700,000.00	1,795,389.40	2,000,000.00	2,000,000.00	300,000.00	0.00	2,000,000.00	0.00	0%	Based on prior year rates/utilization
50213040-07	Repairs and Maintenance-Buildings and Other Structures-Water Plant, Structures and Improvements	150,000.00	46,495.80	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00	0%	Based on prior year rates/utilization
50213050	Repairs and Maintenance-Machinery and Equipment	200,000.00	162,812.60	200,000.00	360,000.00	0.00	(160,000.00)	500,000.00	140,000.00	39%	Increase in the capitalization threshold from Php15,000.00 to Php50,000.00 as per COA Circular 2022-004.
50216010	Labor and Wages	1,557,231.00	1,389,596.67	1,569,641.00	1,400,000.00	12,410.00	169,641.00	1,883,569.00	483,569.00	35%	Additional 4 job order personnel
	<b>TOTAL</b>	<b>48,823,104.00</b>	<b>47,102,357.71</b>	<b>52,897,086.00</b>	<b>59,104,564.73</b>	<b>4,073,982.00</b>	<b>(6,207,478.73)</b>	<b>65,081,942.00</b>	<b>5,977,377.27</b>	<b>10%</b>	

Prepared by:

**ENGR. RONIE S. DELA CALZADA**  
Sr. Engineer A /OIC Construction and Production Division

Approved by:

  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET SUMMARY COMPARISON FOR FINANCE AND COMMERCIAL DIVISION**

With Comparative Figures for 2021, 2022 and Proposed Budget for FY2023

\* Includes anticipated last 3 months expenses for 2022

Acct Code	Account Name	Total Budgeted 2021	Total Expended 2021	Total Budgeted 2022	Total Expended 2022	Budget Difference 2021-2022	Variance Budget vs Actual 2022	Total Budget 2023	Difference Actual 2022 Budget 2023	Variance Inc/(Dec)	Justification
40202161	Discount - Senior Citizen	168,000.00	170,698.54	168,000.00	168,000.00	0.00	0.00	180,000.00	12,000.00	7%	To accommodate the increasing number of senior citizen concessionaires
50101010-02	Salaries and Wages-Regular	4,734,529.00	3,357,607.89	4,946,309.00	4,400,000.00	211,780.00	546,309.00	5,171,268.00	771,268.00	18%	Basic pay computed at 4th tranche of SSL5 of all filled and vacant positions under the Finance and Commercial Division (Except Division Manager Plantilla Position)
50101020-02	Salaries and Wages-Casual/Contractual	1,563,732.00	1,261,752.00	1,350,296.00	1,200,000.00	(213,436.00)	150,296.00	1,460,976.00	260,976.00	22%	Provision for 3 additional casual employees
50102130-02	Overtime and Night Pay	152,658.00	199,718.73	173,588.00	173,588.00	20,930.00	0.00	198,972.00	25,384.00	15%	3% of basic pay of regular and casual employees under the Finance and Commercial Division (Based on SSL5 4th tranche)
50102160	Mid-Year Bonus	0.00	0.00	0.00	0.00	0.00	0.00	552,687.00	552,687.00	0%	New Account
50203010	Office Supplies Expenses	400,000.00	400,000.00	450,000.00	450,000.00	50,000.00	0.00	480,000.00	30,000.00	7%	To accommodate the increasing number of concessionaires
50203210	Semi-Expendable Machinery and Equipment Expenses	0.00	0.00	0.00	0.00	0.00	0.00	139,000.00	139,000.00	0%	New Account
50203990	Other Supplies and Materials Expenses	700,000.00	419,216.00	500,000.00	500,000.00	(200,000.00)	0.00	600,000.00	100,000.00	20%	To accommodate the increasing number of concessionaires
50212990	Other General Services	362,225.00	500,068.44	289,780.00	800,000.00	(72,445.00)	(510,220.00)	289,780.00	(510,220.00)	-64%	Promotion of 5 job order personnel and provision for 2 additional job order personnel
<b>TOTAL</b>		<b>8,081,144.00</b>	<b>6,309,062.00</b>	<b>7,877,973.00</b>	<b>7,691,588.00</b>	<b>(203,171.00)</b>	<b>186,385.00</b>	<b>9,072,683.00</b>	<b>1,381,095.00</b>	<b>18%</b>	

Prepared by:

  
RFA T. SOBERANO

Customer Service Assistant A/OIC Finance and Commercial Division

Approved by:

  
ENGR. MANFRED M. FUENTESFINA  
General Manager C



Republic of the Philippines  
**SAGAY WATER DISTRICT**  
 Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
 Tel No. (034)488; Telefax No.(034) 454-1986

**BUDGET SUMMARY COMPARISON FOR ADMINISTRATIVE AND GENERAL SERVICES DIVISION**  
 With Comparative Figures for 2021, 2022 and Proposed Budget for FY2023

\* Includes anticipated last 3 months expenses for 2022

Acct Code	Account Name	Total Budgeted 2021	Total Expended 2021	Total Budgeted 2022	Total Expended 2022	Budget Difference 2021-2022	Variance Budget vs Actual 2022	Total Budget 2023	Difference Actual 2022 Budget 2023	Variance Inc/(Dec)	Justification
50101010-01	Salaries and Wages-Regular	3,797,860.00	3,700,247.00	2,742,912.00	2,500,000.00	(1,054,948.00)	242,912.00	3,682,968.00	1,182,968.00	47%	Basic pay computed at 4th tranche of SSL5 of all filled and vacant positions under the Administrative Division (Except Division Manager Plantilla Position)
50101020-01	Salaries and Wages-Casual/Contractual	299,360.00	287,768.00	354,176.00	287,768.00	54,816.00	66,408.00	398,448.00	110,680.00	38%	Provision for 1 additional casual employee
50102010	Personnel Economic Relief Allowance (PERA)	2,256,000.00	1,877,333.20	2,088,000.00	1,872,000.00	(168,000.00)	216,000.00	2,064,000.00	192,000.00	10%	Provision for additional employees authorized to receive the allowance
50102020	Representation Allowance	282,000.00	282,000.00	282,000.00	282,000.00	0.00	0.00	282,000.00	0.00	0%	Based on prior year rates/utilization
50102030	Transportation Allowance (TA)	282,000.00	282,000.00	282,000.00	282,000.00	0.00	0.00	282,000.00	0.00	0%	Based on prior year rates/utilization
50102040	Clothing/Uniform Allowance	504,000.00	468,000.00	522,000.00	474,000.00	18,000.00	48,000.00	516,000.00	42,000.00	9%	Provision for additional employees authorized to receive the allowance
50102050	Subsistence Allowance	350,000.00	0.00	350,000.00	350,000.00	0.00	0.00	500,000.00	150,000.00	43%	Increase in number of attendees and provision for the inflation of accommodation rates
50102100	Honoraria	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0%	Based on prior year rates/utilization
50102120	Longevity Pay	20,000.00	20,000.00	25,000.00	20,000.00	5,000.00	5,000.00	15,000.00	(5,000.00)	-25%	5 authorized employees for FY2022 3 authorized employees for FY2023
50102130-01	Overtime and Night Pay	48,732.00	22,582.71	46,340.00	46,340.00	(2,392.00)	0.00	50,160.00	3,820.00	8%	2% of basic pay of regular and casual employees under the Administrative Division (Based on SSL5 4th tranche)
50102140	Year End Bonus	1,899,619.00	1,321,100.00	1,566,492.00	1,300,000.00	(333,127.00)	266,492.00	1,853,097.00	553,097.00	43%	1 month basic pay computed at 4th tranche of SSL5 of all filled and vacant positions
50102150	Cash Gift	520,000.00	405,000.00	435,000.00	400,000.00	(85,000.00)	35,000.00	430,000.00	30,000.00	8%	Provision for additional employees authorized to receive the allowance
50102160	Mid-Year Bonus	0.00	0.00	0.00	0.00	0.00	0.00	340,118.00	340,118.00	0%	New Account
50102990	Other Bonuses and Allowances	3,681,864.00	2,604,687.26	3,014,546.00	3,000,000.00	(667,318.00)	14,546.00	3,340,870.00	340,870.00	11%	Provision for the unreleased PBI of BODs for FY2020-2021; and additional employees



\* Includes anticipated last 3 months expenses for 2022

Acct Code	Account Name	Total Budgeted 2021	Total Expended 2021	Total Budgeted 2022	Total Expended 2022	Budget Difference 2021-2022	Variance Budget vs Actual 2022	Total Budget 2023	Difference Actual 2022 Budget 2023	Variance Inc/(Dec)	Justification
50103010	Retirement and Life Insurance Premiums	2,452,374.00	1,841,322.93	2,055,680.00	2,000,000.00	(396,694.00)	55,680.00	2,668,460.00	668,460.00	33%	12% of basic pay computed at 4th tranche of SSL 5 of all filled and vacant positions
50103020	Pag-IBIG Contributions	112,800.00	93,600.00	104,400.00	100,000.00	(8,400.00)	4,400.00	103,200.00	3,200.00	3%	Provision for additional employees
50103030	PhilHealth Contributions	357,638.00	216,595.56	342,614.00	320,000.00	(15,024.00)	22,614.00	500,337.00	180,337.00	56%	Government share of 2% for FY2022 to 2.25% for FY2023; additional employees; SSL 5 4th tranche
50103040	Employees Compensation Insurance Premiums	112,800.00	93,900.00	104,400.00	100,000.00	(8,400.00)	4,400.00	103,200.00	3,200.00	3%	Provision for additional employees
50104020	Retirement Gratuity	1,165,000.00	1,061,717.54	105,000.00	105,000.00	(1,060,000.00)	0.00	85,000.00	(20,000.00)	-19%	Retirement of Mrs. Ruby U. Ogan
50104030	Terminal Leave Benefits	448,000.00	268,539.55	448,000.00	448,000.00	0.00	0.00	572,000.00	124,000.00	28%	Monetization of Mr. Clint Arellano's leave credits earned
50201010	Traveling Expenses-Local	584,000.00	151,615.00	584,000.00	584,000.00	0.00	0.00	584,000.00	0.00	0%	Based on prior year rates/utilization
50202010	Training Expenses	200,800.00	21,100.00	400,800.00	400,800.00	200,000.00	0.00	400,800.00	0.00	0%	Based on prior year rates/utilization
50203010	Office Supplies Expenses	450,000.00	399,700.66	470,000.00	470,000.00	20,000.00	0.00	470,000.00	0.00	0%	Based on prior year rates/utilization
50203090	Fuel, Oil and Lubricants Expenses	1,124,000.00	1,165,141.09	1,468,800.00	1,468,800.00	344,800.00	0.00	1,940,400.00	471,600.00	32%	Additional vehicle units and provision for the inflation of fuel price
50203210	Semi-Expendable Machinery and Equipment Expenses	113,500.00	156,974.00	119,000.00	119,000.00	5,500.00	0.00	289,000.00	170,000.00	143%	Increase in the capitalization threshold from Php15,000.00 to Php50,000.00 as per COA Circular 2022-004.
50203220	Semi-Expendable Furniture, Fixtures and Books Expenses	80,000.00	89,622.10	92,000.00	92,000.00	12,000.00	0.00	147,500.00	55,500.00	60%	Increase in the capitalization threshold from Php15,000.00 to Php50,000.00 as per COA Circular 2022-004.
50204010	Water Expenses	15,000.00	9,936.30	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0%	Based on prior year rates/utilization
50205010	Postage and Courier Services	20,000.00	7,746.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0%	Based on prior year rates/utilization
50205020	Telephone Expenses	132,000.00	86,681.39	132,000.00	132,000.00	0.00	0.00	132,000.00	0.00	0%	Based on prior year rates/utilization
50205030	Internet Subscription Expenses	45,600.00	45,576.00	45,600.00	45,600.00	0.00	0.00	45,600.00	0.00	0%	Based on prior year rates/utilization
50205040	Cable, Satellite, Telegraph and Radio Expenses	8,400.00	7,800.00	8,400.00	8,400.00	0.00	0.00	8,400.00	0.00	0%	Based on prior year rates/utilization
50299010	Advertising, Promotional and Marketing Expenses	20,000.00	3,500.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0%	Based on prior year rates/utilization
50215010	Taxes, Duties and Licenses	1,927,672.00	1,812,374.56	1,971,285.00	1,971,285.00	43,613.00	0.00	2,543,064.00	571,779.00	29%	Increase of gross income due to water rate increase and additional service connections
50215030	Insurance Expenses	135,000.00	129,923.60	183,000.00	183,000.00	48,000.00	0.00	223,200.00	40,200.00	22%	Increase in number of vehicles
50299030	Representation Expenses	305,000.00	259,505.81	305,000.00	305,000.00	0.00	0.00	305,000.00	0.00	0%	Based on prior year rates/utilization
50210030	Extraordinary and Miscellaneous Expenses	26,400.00	495.00	26,400.00	26,400.00	0.00	0.00	26,400.00	0.00	0%	Based on prior year rates/utilization



\* Includes anticipated last 3 months expenses for 2022

Acct Code	Account Name	Total Budgeted 2021	Total Expended 2021	Total Budgeted 2022	Total Expended 2022	Budget Difference 2021-2022	Variance Budget vs Actual 2022	Total Budget 2023	Difference Actual 2022 Budget 2023	Variance Inc/(Dec)	Justification
50299060	Membership Dues and Contributions to Organizations	197,500.00	52,028.40	197,500.00	197,500.00	0.00	0.00	140,000.00	(57,500.00)	-29%	Provision for NWRB Permits of pump stations were allocated to Insurance Expenses Account
50213040-01	Repairs and Maintenance - Buildings and Other Structures	100,000.00	166,472.53	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00	0%	Based on prior year rates/utilization
50213060	Repairs and Maintenance-Transportation Equipment	650,000.00	600,372.44	738,000.00	738,000.00	88,000.00	0.00	738,000.00	0.00	0%	Based on prior year rates/utilization
50213050	Repairs and Maintenance-Machinery and Equipment	55,000.00	36,458.00	55,000.00	55,000.00	0.00	0.00	100,000.00	45,000.00	82%	Increase in the capitalization threshold from Php15,000.00 to Php50,000.00 as per COA Circular 2022-004.
50213070	Repairs and Maintenance-Furniture and Fixtures	55,000.00	67,175.00	55,000.00	55,000.00	0.00	0.00	100,000.00	45,000.00	82%	Increase in the capitalization threshold from Php15,000.00 to Php50,000.00 as per COA Circular 2022-004.
50211010	Legal Services	36,000.00	36,000.00	36,000.00	72,000.00	0.00	(36,000.00)	108,000.00	36,000.00	50%	For additional OGCC deputized lawyers
50211990	Other Professional Services	40,000.00	22,600.00	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00	0%	Based on prior year rates/utilization
50211020	Auditing Services	160,000.00	155,617.82	125,000.00	0.00	(35,000.00)	125,000.00	200,000.00	200,000.00	0%	COA audit for FY2021-2022
50212990	Other General Services	0.00	0.00	0.00	0.00	0.00	0.00	144,890.00	144,890.00	0%	Provision for 1 job order personnel
50299080	Donations	0.00	0.00	0.00	0.00	0.00	0.00	430,000.00	430,000.00	0%	New Account
50299120	Directors and Committee Members' Fees	638,960.00	398,431.35	573,300.00	573,300.00	(65,660.00)	0.00	1,038,960.00	465,660.00	81%	Based on Category B of LWD Macro
50299180	Major Events and Conventions Expenses	0.00	0.00	0.00	0.00	0.00	0.00	925,000.00	925,000.00	0%	New Account
50299990	Other Maintenance and Operating Expenses	1,491,400.00	1,021,679.97	1,491,400.00	1,491,400.00	0.00	0.00	420,000.00	(1,071,400.00)	-72%	Provision for recreational activities, conventions, and sponsorships are allocated to Major Events and Conventions Expenses and Donations Account
50301040	Bank Charges	21,800.00	13,118.75	21,800.00	21,800.00	0.00	0.00	21,800.00	0.00	0%	Based on prior year rates/utilization
<b>TOTAL</b>		<b>27,238,079.00</b>	<b>21,764,040.00</b>	<b>24,177,845.00</b>	<b>23,107,393.00</b>	<b>(3,060,234.00)</b>	<b>1,070,452.00</b>	<b>29,478,872.00</b>	<b>6,371,479.00</b>	<b>28%</b>	

Prepared by:

**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/OIC Administrative and General Service Division

Approved by:

**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

SAGAY WATER DISTRICT



CASH FLOW  
STATEMENT

AND

INCOME  
STATEMENT



Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**PROJECTED INCOME STATEMENT**

Fiscal Year 2023

Operating Revenue	
Metered Sales	111,358,215.00
Other Business Income	4,040,000.00
Penalty	2,257,532.00
Sales Revenue	70,000.00
Water Sales (Unmetered)	552,411.00
Gross Operating Revenue	<u>118,278,158.00</u>
Less: Operating Expense	
Personnel Service Cost	37,029,994.00
Operating and Maintenance Expenses	64,237,939.00
Total Operating Expense	<u>101,267,933.00</u>
Earnings Before Interest and Taxes	<u>17,010,225.00</u>
Add: Other Income	
Interest Revenue (Bank Interest Earned)	30,000.00
Less: Franchise Tax	2,365,564.00
Net Income before Non Cash Expenses	<u>14,674,661.00</u>
Less: Non Cash Expense	
Impairment Loss	250,000.00
Amortization Expense	100,000.00
Depreciation Expense	14,000,000.00
Total Non Cash Expense	<u>14,350,000.00</u>
Net Income/(Loss) for the period	<u>324,661.00</u>

Prepared by:

  
**MARIE ANGELINE B. DIVINAGRACIA**

Data Controller/OIC Administrative and General Services Division

Approved by:

  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C





Republic of the Philippines

**SAGAY WATER DISTRICT**

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

**CASH FLOW PROJECTION**

Fiscal Year 2023

**Cash Flows from Operating Activities**

**Cash Inflows:**

Collection of Receivables (Current)	105,790,305.00
Collection of Receivables (Prior Years)	3,850,000.00
Collection of Service Income	6,919,943.00
Collection of Other Receivables	400,000.00
Bank Interest Earned	30,000.00
<b>Total Cash Inflows</b>	<b>116,990,248.00</b>

**Cash Outflows:**

**Operating Expense**

Personnel Service Cost	37,029,994.00
Operating and Maintenance Expenses	66,603,503.00
<b>Total Cash Outflow</b>	<b>103,633,497.00</b>

**Total Cash Provided(used) by Operating Activities** **13,356,751.00**

**Cash Flows from Investing Activities**

**Cash Inflows:**

<b>Total Cash Inflows</b>	<b>-</b>
---------------------------	----------

**Cash Outflows:**

**Capital Outlay**

Payments Acquiring Property, Plant, and Equipment	19,118,500.00
<b>Total Cash Outflow</b>	<b>19,118,500.00</b>

**Total Cash Provided(used) by Investing Activities** **(19,118,500.00)**

**Cash Provided(used) by Financing Activities**

<b>Total Cash Inflows</b>	<b>-</b>
<b>Total Cash Outflow</b>	<b>-</b>

**Total Cash Provided(used) by Financing Activities** **-**

**Cash Provided by Operating, Investing and Financing Activities** **(5,761,749.00)**

**Add: Cash and Cash Equivalents-Beginning** **7,000,000.00**

**Cash and Cash Equivalents-Ending** **1,238,251.00**

Prepared by:

**MARIE ANGELINE B. DIVINAGRACIA**

Data Controller/DIC Administrative and General Services Division

Approved by:

**ENGR. MANFRED M. FUENTESFINA**

General Manager C

SAGAY WATER DISTRICT



# ANNEXES



Republic of the Philippines

## SAGAY WATER DISTRICT

Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental

Tel No. (034)488; Telefax No.(034) 454-1986

### GENERAL ASSUMPTIONS

Fiscal Year 2023

#### A. Service Connection

##### a. Active Service Connection

Actual as of September 30, 2022

- 18,306

Projected as of December 31, 2022

- 18,450

##### b. Increase in Number of Active Connections for FY2023

- 1,560

##### c. Projected Active Service Connection as of December 31, 2023

- 20,010

#### B. Consumption

##### a. Average Consumption per Connection per Month

- 20 cu.m

#### C. Effective Minimum Water Rate

- Php231.00

##### a. Tariff Rates – Increase in tariff rate from Php197.00 to Php231.00 for Residential Connections and Php394.00 to Php462.00 for Commercial Connections effective January 01, 2023

#### D. Collection

##### a. Collection Efficiency of 95%

##### b. Collection of Prior Years' Arrears of 70%

#### E. Other Receipts includes:

##### a. Application Fees for New Service Connections and Reconnections - Php4,040,000.00

i. Php2,500.00 per connection for 1,560 new service connections

ii. Php500.00 for 156 connections (1<sup>st</sup> time reconnections)

iii. Php1,000.00 for 62 connections (for succeeding reconnections)

##### b. Water Sales from Bulk Water and RO System -

Php552,411.00

i. Based on 2 years average

##### c. Penalties from overdue accounts and illegal connections -

Php2,257,532.00

i. Based on 2 years average

##### d. Revenue from Sale of Materials for Service Connections -

Php70,000.00

#### F. Personnel/Manpower

##### a. Total Number of Personnel -

99

▪ Regular Employees - 32

▪ Casual Employees - 54

▪ Job Order Personnel - 13

##### b. Budget Allocation for all Filled and Vacant Permanent Positions (Except for Division Manager Plantilla Positions) computed at Salary Standardization Law 5 (SSL5) fourth tranche effective January 01, 2023

##### c. Budget Allocation for casual employees computed at Php11,068.00 monthly basic salary and for job order personnel at Php503.09 daily rate.

##### d. Budget Allocation for Directors' Fee and Basic Salary of General Manager are based from the Category B of LWD-Macro

#### G. Adopt the COA Circular 2022-004: Increase in the capitalization threshold from Php15,000.00 to Php50,000.00

##### a. Tangible items below Php50,000.00 shall be accounted as Semi-Expendable Property and shall be treated as expense

##### b. Tangible items acquired prior to CY2023 with amounts from Php15,000.00 to below Php50,000.00 previously classified as PPE shall be expensed/charged to Retained Earnings/(Deficit)



H. Adopt the Updated Revised Chart of Accounts for Government Corporations as prescribed under COA Circular 2022-005

I. Capital Expenditures are as follows:

Construction and Production Division	Php17,623,500.00
Finance and Commercial Division	Php270,000.00
Administrative and General Services Division	Php1,225,000.00
<b>Total Capital Expenditures</b>	<b>Php19,118,500.00</b>

J. Personnel Services and Operating and Maintenance Expenses


Construction and Production Division	
Personnel Services	Php11,844,233.00
Operating and Maintenance Expenses	Php53,237,709.00
Sub Total	Php65,081,942.00

Finance and Commercial Division	
Personnel Services	Php7,383,903.00
Operating and Maintenance Expenses	Php1,688,780.00
Sub Total	Php9,072,683.00

Administrative and General Services Division	
Personnel Services	Php17,801,858.00
Operating and Maintenance Expenses	Php11,677,014.00
Sub Total	Php29,478,872.00


<b>Total Personnel Services and Operating and Maintenance Expenses</b>	<b>Php103,633,497.00</b>
--	--------------------------

Prepared by:

  
**MARIE ANGELINE B. DIVINAGRACIA**  
Data Controller/OIC Administrative  
and General Services Division

Approved by:

  
**ENGR. MANFRED M. FUENTESFINA**  
General Manager C

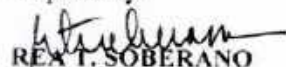
	Republic of the Philippines
	<b>SAGAY WATER DISTRICT</b>
	Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental Tel No. (034)488; Telefax No.(034) 454-1986
<b>GENERAL ASSUMPTIONS</b>	
Fiscal Year 2023	

Schedule of Service Connections, Effective Water Rate, Average Consumption and Metered Sales, & Other Income

Month	Average Consumption	Minimum Water Rate	Type of Connections	Total # of Connections	Metered Sales
JANUARY	20	231.00	Residential	18,010	8,401,665.00
		462.00	Commercial	570	531,810.00
				<b>18,580</b>	<b>8,933,475.00</b>
FEBRUARY	20	231.00	Residential	18,135	8,459,977.50
		462.00	Commercial	575	536,475.00
				<b>18,710</b>	<b>8,996,452.50</b>
MARCH	20	231.00	Residential	18,260	8,518,290.00
		462.00	Commercial	580	541,140.00
				<b>18,840</b>	<b>9,059,430.00</b>
APRIL	20	231.00	Residential	18,385	8,576,602.50
		462.00	Commercial	585	545,805.00
				<b>18,970</b>	<b>9,122,407.50</b>
MAY	20	231.00	Residential	18,510	8,634,915.00
		462.00	Commercial	590	550,470.00
				<b>19,100</b>	<b>9,185,385.00</b>
JUNE	20	231.00	Residential	18,635	8,693,227.50
		462.00	Commercial	595	555,135.00
				<b>19,230</b>	<b>9,248,362.50</b>
JULY	20	231.00	Residential	18,760	8,751,540.00
		462.00	Commercial	600	559,800.00
				<b>19,360</b>	<b>9,311,340.00</b>
AUGUST	20	231.00	Residential	18,885	8,809,852.50
		462.00	Commercial	605	564,465.00
				<b>19,490</b>	<b>9,374,317.50</b>
SEPTEMBER	20	231.00	Residential	19,010	8,868,165.00
		462.00	Commercial	610	569,130.00
				<b>19,620</b>	<b>9,437,295.00</b>
OCTOBER	20	231.00	Residential	19,135	8,926,477.50
		462.00	Commercial	615	573,795.00
				<b>19,750</b>	<b>9,500,272.50</b>
NOVEMBER	20	231.00	Residential	19,260	8,984,790.00
		462.00	Commercial	620	578,460.00
				<b>19,880</b>	<b>9,563,250.00</b>
DECEMBER	20	231.00	Residential	19,385	9,043,102.50
		462.00	Commercial	625	583,125.00
				<b>20,010</b>	<b>9,626,227.50</b>
<b>TOTAL</b>					<b>111,358,215.00</b>

I. Metered Sales	111,358,215.00
II. Penalty Charge from Overdue Accounts and Illegal Connections	2,257,532.00
III. Water Sales from Unmetered Water Sales and RO System	552,411.00
IV. Other Business Income	4,040,000.00
V. Sale from Materials	70,000.00
<b>Gross Income</b>	<b>118,278,158.00</b>

Prepared by:

  
REX T. SOBERANO

CSA A/OIC Finance and Commercial Division

Approved by:

  
ENGR. MANFRED M. FUENTESFINA  
General Manager C





Republic of the Philippines  
**SAGAY WATER DISTRICT**  
 Cor. Ma. Lopez-Marañon Sts., Poblacion II, Sagay City, Negros Occidental  
 Tel No. (034)488; Telefax No. (034) 454-1986  
**CAPITAL EXPENDITURES**  
 For Fiscal Year 2023

ITEM	DESCRIPTION	PURPOSE	QTY	UNIT	UNIT PRICE	BUDGET APPROPRIATION
<b>Construction and Production Division</b>						
1.	Proposed Pumping Station	For Hillsdale Subdivision, Brgy. Rizal / Brgy. General Luna	1	lot	5,000,000.00	5,000,000.00
2.	Expansion of Transmission and Distribution Line for Brgy. Puey at 4" diameter PE Pipe for 2,020 linear meter	Expansion/Rehabilitation of Transmission and Distribution Pipelines	1	lot	1,180,800.00	1,180,800.00
3.	Expansion of Transmission Line for Talusan to Duncan, Brgy. Bulanon at 63mmx60m PE Pipe for 3,600 linear meter		1	lot	1,208,700.00	1,208,700.00
4.	Expansion of Transmission and Distribution Lines (as per request)		1	lot	2,000,000.00	2,000,000.00
5.	Replacement from GI Pipe to PVC Riser	For PS Rafaela Barrera	1	lot	300,000.00	300,000.00
6.	Procurement of 1,320 pcs of Water Meter 1/2"	For New Service Connections and Reconections	1,320	pcs	1,200.00	1,584,000.00
7.	Procurement of various pipes and fittings		1	lot	1,000,000.00	1,000,000.00
8.	Labor and Supply of Materials for Concrete Pavement	PS Escario	1	lot	200,000.00	200,000.00
9.	Labor and Supply of Materials for Perimeter Fence	PS Bateria	1	lot	300,000.00	300,000.00
10.	Submersible Pump, Motor and Cable for spare (as per request)	For Spare	1	lot	900,000.00	900,000.00
11.	Variable Frequency Drive (VFD)/Soft Starter for spare (as per request)	For Spare	1	lot	1,500,000.00	1,500,000.00
12.	Utility Vehicle	For Maintenance Use	1	unit	2,450,000.00	2,450,000.00
<b>Sub Total</b>						<b>17,623,500.00</b>
<b>Finance and Commercial Division</b>						
1.	Meter Reading System Software - Android Version	Meter Reading	1	set	80,000.00	80,000.00
2.	Desktop Computer Windows 11 Home SL 12th Gen Core i5-12400 processor 8GB DDR4 256SSD+1TB HDD with videocard 2GB DDR5	For Spare	2	sets	55,000.00	110,000.00
3.	Motorcycle	For Meter Reader	1	unit	80,000.00	80,000.00
<b>Sub Total</b>						<b>270,000.00</b>
<b>Administrative and General Services Division</b>						
1.	Renovation of ceiling, indoor wall repainting, et. al	Improvements of Administrative Building	1	lot	300,000.00	300,000.00
2.	Steel Storage Rack	Installation of Stockroom Shelves to maximize space	1	lot	70,000.00	70,000.00
3.	2HP Split Type Wall Mounted Airconditioner	For spare	1	unit	75,000.00	75,000.00
4.	Motorcycle with Utility Box	For canvasser	1	unit	90,000.00	90,000.00
5.	Desktop Computer 12th Gen Core i5-12400 processor 8GB DDR4 256SSD+1TB HDD with videocard 2GB DDR5	1-unit for Procurement Section; 1-unit for spare	2	units	55,000.00	110,000.00
6.	Automatic Voltage Regulator (AVR) Servo Type 50KVA Single Phase Input Voltage 130 - 280 vac	For Administrative Building	1	unit	400,000.00	400,000.00
7.	Laptop Corei5 8GB Memory 512GB Storage	For Human Resource/Office Use	1	unit	55,000.00	55,000.00
8.	3-in-1 Continuous Ink Printer (Prints up to A3+) with Wifi and Wifi Direct	For Human Resource/Office Use	1	unit	55,000.00	55,000.00
9.	Supply, Delivery and Installation of CCTV camera	For PS Fortuneville	1	lot	70,000.00	70,000.00
<b>Sub Total</b>						<b>1,225,000.00</b>
<b>TOTAL CAPITAL EXPENDITURES</b>						<b>19,118,500.00</b>

Prepared by:

**MARIE ANGELINE B. DIVINAGRACIA**  
 Data Controller/OIC Administrative and General Services Division

Approved by:

**ENGR. MANFRED M. FUENTESFINA**  
 General Manager C