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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8855548  
**Procuring Entity** SAGAY WATER DISTRICT  
**Title** Supply and Delivery of Four (4) Units Desktop Computer and Accessories for Office Use  
**Area of Delivery** Negros Occidental

<b>Solicitation Number:</b>	COM-2022-07-050	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment	<b>Date Published</b>	25/07/2022
<b>Approved Budget for the Contract:</b>	PHP 180,000.00	<b>Last Updated / Time</b>	25/07/2022 00:00 AM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	28/07/2022 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Ronie S. Dela Calzada BAC Chairman A.E. Marañon Street, Poblacion 2 Sagay City Negros Occidental Philippines 6122 63-34-4880219 63-34-4880219 sagaywd@yahoo.com		

#### Description

Please quote your lowest price for the supply and delivery of the item/s below, subject to the conditions also listed below, stating the shortest time of delivery and submit your quotation duly signed by your authorized representative.

3 units Desktop Computer (Accounting Section, HR Section, Procurement Section)  
 19" Computer Monitor  
 4GB RAM  
 240GB SSD  
 i3 Processor

1 unit Desktop Computer (Accounting Section)  
 19" Computer Monitor  
 8GB RAM  
 1TB SSD  
 i3 Processor

1 unit 24 Ports Switch Hub

1 unit 500GB SSD (Finance and Commercial Division)

2 units 1 TB External HD (Admin. & Gen. Services Division and Construction & Production Division)

**NOTE:**

1. As a government agency, SWD shall deal only with legitimate suppliers/contractors which issue BIR registered official receipts.
2. Bidders/Supplier must indicate in their quotation the unit price and total price per item. All entries must be typewritten.
3. Delivery period from Notice to Proceed will be 15 calendar days.
4. Warranty shall be for a period of at least One (1) year from the date of acceptance by the SWD.
5. SWD reserves the right to post-qualify any supplier and/or to reject any or all submitted quotations.
6. P.O. shall be awarded to the lowest calculated and responsive quotation; delivered items are subject to inspection, with payment processing to commence only after acceptance by the end users.
7. Suppliers shall submit with the quotations technical brochures of the product being offered, if applicable.
8. Items will be awarded to a single supplier having the lowest calculated responsive quotation.
9. Quotation not addressing or providing all of the required items in the Request for Quotation shall be considered not responsive and thus, automatically disqualified.
10. Quotation/s must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
11. Specification herein provided is the minimum requirements of the SWD. Hence, a bidder/supplier must not offer lower specifications than required.

**INSTRUCTIONS:**

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called in for the award, purchase order, or contract shall be disqualified from participating in the SWD procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government taxes per revenue regulation(s) of the Bureau of Internal Revenue.

**LIQUIDATION DAMAGE:** A penalty of one-tenth of one percent (.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the Purchase goods/services/equipment.

**WARRANTY:** Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

**PAYMENT:** Payment shall be made after GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Desktop Computer, 24 Ports Switch Hub, SSD, Ext.HD	for Office Use	1	Lot	180,000.00

**Other Information**

For more information and clarification, please feel free to contact our BAC Secretariat.

Ms. Jamie Marie M. Velez  
(034) 488 0219 / 454 1986

**Created by** Ronie S. Dela Calzada