

### SAGAY WATER DISTRICT Annual Procurement Plan for FY 2024

| Code (PAP)   | Procurement Project   | PMO/<br>End-User                         | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement               | Schedule for Each Procurement Activity |                            |                 |                  | Source of Funds | Estimated Budget (PhP) |              |            | Remarks<br>(brief description of Project) |
|--------------|---|--|---|-----------------------------------|--|----------------------------|-----------------|------------------|-----------------|------------------------|--------------|------------|---|
|              |   |  |   |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE         | CO         |   |
| ADM-2024-001 | Labor and Supply of Construction Materials for the Renovation of Administrative Building  | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | JAN                                    | JAN                        | JAN             | JAN              | GoP             | 300,000.00             | -            | 300,000.00 | Office Extension                          |
| ADM-2024-002 | Supply and Delivery of two (2) units Desktop Computer Core i5-12400 processor 8GB DDR4 256SSD 1 TB HDD with videocard 2GB DDR5                            | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 110,000.00             | -            | 110,000.00 | Office Use                                |
| ADM-2024-003 | Supply and Delivery of one (1) unit Laptop Core i5 8GB Memory 512GB Storage   | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | MAR                                    | MAR                        | MAR             | MAR              | GoP             | 55,000.00              | -            | 55,000.00  | Office Use                                |
| ADM-2024-004 | Supply, Delivery and Installation of Office Partition using ACP Sheet at the Lower and 6mm Acrylic Plastic at the Upper with Aluminum Tubular and Shelves | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | JAN                                    | JAN                        | JAN             | JAN              | GoP             | 650,000.00             | -            | 650,000.00 | Office Extension                          |
| ADM-2024-005 | Supply and Delivery of one (1) unit Motorcycle  | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | JUN                                    | JUN                        | JUN             | JUN              | GoP             | 90,000.00              | -            | 90,000.00  | -   |
| ADM-2024-006 | Supply and Delivery of Various Office Supplies-for common spare   | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | MONTHLY                                | MONTHLY                    | MONTHLY         | MONTHLY          | GoP             | 470,000.00             | 470,000.00   | -          | -   |
| ADM-2024-007 | Supply of Fuel, Oil and Lubricants for Vehicles   | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | MONTHLY                                | MONTHLY                    | MONTHLY         | MONTHLY          | GoP             | 1,604,400.00           | 1,604,400.00 | -          | -   |
| ADM-2024-008 | Supply and Delivery of Various IT Equipment, Office Equipment and Sports Equipment-for common spare   | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 289,000.00             | 289,000.00   | -          | -   |
| ADM-2024-009 | Supply and Delivery of Various Furniture and Fixtures-for common spare  | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 147,500.00             | 147,500.00   | -          | -   |
| ADM-2024-010 | Labor and Supply of Materials for Repairs and Maintenance of Administrative Buildings   | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 100,000.00             | 100,000.00   | -          | -   |
| ADM-2024-011 | Labor and Supply of Materials for Repairs and Maintenance of Transportation Equipment   | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | MONTHLY                                | MONTHLY                    | MONTHLY         | MONTHLY          | GoP             | 738,000.00             | 738,000.00   | -          | -   |
| ADM-2024-012 | Labor and Supply of Materials for Repairs and Maintenance of IT Equipment, Office Equipment and Sports Equipment  | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 100,000.00             | 100,000.00   | -          | -   |
| ADM-2024-013 | Labor and Supply of Materials for Repairs and Maintenance of Furniture and Fixtures   | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 100,000.00             | 100,000.00   | -          | -   |



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|---------------|--|--|---|-----------------------------------|--|----------------------------|-----------------|------------------|-----------------|------------------------|------------|------------|---|
|               |  |  |   |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE       | CO         |   |
| ADM-2024-014  | Procurement of Customized Polo Shirts of Officers and Employees for Women's Month, World Water Day, Sinigayan Parade, etc.     | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | MAR/NOV                                | MAR/NOV                    | MAR/NOV         | MAR/NOV          | GoP             | 200,000.00             | 200,000.00 | -          | -   |
| ADM-2024-015  | Procurement of Customized Jersey for Participating Employees for World Water Day and CSC Month Sportsfest                      | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | MAR/SEP                                | MAR/SEP                    | MAR/SEP         | MAR/SEP          | GoP             | 90,000.00              | 90,000.00  | -          | -   |
| ADM-2023-016  | Catering Services for Officers and Employees for Anniversary and Year End General Assembly                                     | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | JUL/DEC                                | JUL/DEC                    | JUL/DEC         | JUL/DEC          | GoP             | 187,000.00             | 187,000.00 | -          | -   |
| ADM-2023-017  | Supply and Delivery of Pyrotechnics  | Administrative and General Services Div. | NO  | NP-53.9 - Small Value Procurement | JAN                                    | JAN                        | JAN             | JAN              | GoP             | 180,000.00             | 180,000.00 | -          | -   |
| COML-2024-001 | Supply and Delivery of two (2) units Desktop Computer Core i5-12400 processor 8GB DDR4 256SSD 1 TB HDD with videocard 2GB DDR5 | Finance and Commercial Division          | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 120,000.00             | -          | 120,000.00 | -   |
| COML-2024-002 | Supply and Delivery of one (1) unit Motorcycle   | Finance and Commercial Division          | NO  | NP-53.9 - Small Value Procurement | JUN                                    | JUN                        | JUN             | JUN              | GoP             | 80,000.00              | -          | 80,000.00  | -   |
| COML-2024-003 | Supply and Installation of Meter Reading System Software-Android Version   | Finance and Commercial Division          | NO  | NP-53.9 - Small Value Procurement | MAR                                    | MAR                        | MAR             | MAR              | GoP             | 80,000.00              | -          | 80,000.00  | -   |
| COML-2024-004 | Supply and Delivery of Various Office Supplies-for common spare  | Finance and Commercial Division          | NO  | Shopping                          | MONTHLY                                | MONTHLY                    | MONTHLY         | MONTHLY          | GoP             | 130,000.00             | 130,000.00 | -          | -   |
| COML-2024-005 | Supply and Delivery of 4,000 stubs Collector's Official Receipts   | Finance and Commercial Division          | NO  | Shopping                          | JAN/APR/JUL/OCT                        | JAN/APR/JUL/OCT            | JAN/APR/JUL/OCT | JAN/APR/JUL/OCT  | GoP             | 200,000.00             | 200,000.00 | -          | -   |
| COML-2024-006 | Supply and Delivery of 250 stubs Official Receipts   | Finance and Commercial Division          | NO  | Shopping                          | FEB/AUG                                | FEB/AUG                    | FEB/AUG         | FEB/AUG          | GoP             | 50,000.00              | 50,000.00  | -          | -   |
| COML-2024-007 | Supply and Delivery of 5,000 rolls Thermal Paper   | Finance and Commercial Division          | NO  | Shopping                          | JAN/APR/JUL/OCT                        | JAN/APR/JUL/OCT            | JAN/APR/JUL/OCT | JAN/APR/JUL/OCT  | GoP             | 100,000.00             | 100,000.00 | -          | -   |
| COML-2024-008 | Supply and Delivery of three (3) units Android Cellphone   | Finance and Commercial Division          | NO  | Shopping                          | MAR                                    | MAR                        | MAR             | MAR              | GoP             | 45,000.00              | 45,000.00  | -          | -   |
| COML-2024-009 | Supply and Delivery of two (2) units Bluetooth Printer   | Finance and Commercial Division          | NO  | NP-53.9 - Small Value Procurement | MAR                                    | MAR                        | MAR             | MAR              | GoP             | 54,000.00              | 54,000.00  | -          | -   |
| COML-2024-010 | Supply and Delivery of two (2) units Battery Pack for Bluetooth Printer  | Finance and Commercial Division          | NO  | Shopping                          | MAR                                    | MAR                        | MAR             | MAR              | GoP             | 10,000.00              | 10,000.00  | -          | -   |
| COML-2024-011 | Supply and Delivery of one (1) unit 3-in-1 Printer/Copier/Scanner  | Finance and Commercial Division          | NO  | Shopping                          | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 30,000.00              | 30,000.00  | -          | -   |

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|---------------|--|--------------------------------------|---|-----------------------------------|--|-------------------------------|-----------------|------------------|-----------------|------------------------|------------|--------------|--|
|               |  |                                      |   |                                   | Advertisement/Postin<br>g of IB/REI    | Submission/Opening<br>of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE       | CO           |  |
| COML-2024-012 | Supply and Delivery of Various Supplies for Giveaways to Concessionaires   | Finance and Commercial Division      | NO  | NP-53.9 - Small Value Procurement | DEC                                    | DEC                           | DEC             | DEC              | GoP             | 300,000.00             | 300,000.00 | -            | -  |
| PROD-2024-001 | Drilling of two (2) sets Exploratory/Production Well with diameter 200mm casing, Depth 100 meters  | Construction and Production Division | NO  | Competitive Bidding               | FEB/MAR                                | FEB/MAR                       | FEB/MAR         | FEB/MAR          | GoP             | 2,000,000.00           | -          | 2,000,000.00 | -  |
| PROD-2024-002 | Supply, Delivery and Installation of two (2) sets of Eelectro-Mechanicals and Power Supply   | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | MAR/APR                                | MAR/APR                       | MAR/APR         | MAR/APR          | GoP             | 1,500,000.00           | -          | 1,500,000.00 | -  |
| PROD-2024-003 | Supply and Delivery of Construction Materials for Construction of two (2) units Pump House   | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | JUN/JUL                                | JUN/JUL                       | JUN/JUL         | JUN/JUL          | GoP             | 700,000.00             | -          | 700,000.00   | -  |
| PROD-2024-004 | Supply, Delivery and Installation of Submersible Pump, Motor and Cable   | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                     | AS NEEDED       | AS NEEDED        | GoP             | 1,000,000.00           | -          | 1,000,000.00 | -  |
| PROD-2024-005 | Supply, Delivery and Installation of Variable Frequency Drive (VFD)/Soft Starter   | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                     | AS NEEDED       | AS NEEDED        | GoP             | 2,000,000.00           | -          | 2,000,000.00 | -  |
| PROD-2024-006 | Supply, Delivery and Installation of two (2) units On-grid Solar Set up with 30KW battery storage  | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | SEP                                    | SEP                           | SEP             | SEP              | GoP             | 1,700,000.00           | -          | 1,700,000.00 | -  |
| PROD-2024-007 | Supply and Delivery of Various Pipes and Fittings for Expansion of Transmission and Distribution Lines-Per project   | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | JAN/APR/JUL/OCT                        | JAN/APR/JUL/OCT               | JAN/APR/JUL/OCT | JAN/APR/JUL/OCT  | GoP             | 1,050,000.00           | -          | 1,050,000.00 | -  |
| PROD-2024-008 | Supply and Delivery of Various Pipes and Fittings for Expansion of Transmission and Distribution Lines-for common spare  | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | MONTHLY                                | MONTHLY                       | MONTHLY         | MONTHLY          | GoP             | 1,500,000.00           | -          | 1,500,000.00 | -  |
| PROD-2024-009 | Supply and Delivery of Various Pipes and Fittings for Expansion of Transmission and Distribution Line for Brgy. Puey at 4" diameter PE Pipe for 2,020 linear meter                     | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | JUN                                    | JUN                           | JUN             | JUN              | GoP             | 826,560.00             | -          | 826,560.00   | -  |
| PROD-2024-010 | Supply and Delivery of Various Pipes and Fittings for Expansion of Transmission and Distribution Line for Talusan to Duncaan, Brgy. Bulanon at 63mmx60m PE Pipe for 3,600 linear meter | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | FEB                                    | FEB                           | FEB             | FEB              | GoP             | 846,090.00             | -          | 846,090.00   | -  |
| PROD-2024-011 | Supply and Delivery of 960 pcs Water Meter 1/2" for Common Spare   | Construction and Production Division | NO  | Competitive Bidding               | FEB                                    | FEB                           | FEB             | FEB              | GoP             | 1,152,000.00           | -          | 1,152,000.00 | -  |



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|               |   |                                      |   |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE         | CO           |   |
| PROD-2024-012 | Supply and Delivery of Various Pipes and Fittings for Service Connections for Common Spare                        | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | MONTHLY                                | MONTHLY                    | MONTHLY         | MONTHLY          | GoP             | 1,000,000.00           | -            | 1,000,000.00 | -   |
| PROD-2024-013 | Supply and Delivery of Construction Materials for Concreting the PS Escario's Pavement                            | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | OCT                                    | OCT                        | OCT             | OCT              | GoP             | 140,000.00             | -            | 140,000.00   | -   |
| PROD-2024-014 | Supply and Delivery of Construction Materials for Perimeter Fencing of PS Bateria                                 | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | OCT                                    | OCT                        | OCT             | OCT              | GoP             | 210,000.00             | -            | 210,000.00   | -   |
| PROD-2024-015 | Supply and Delivery of 228 drums Chlorine Granules  | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | JAN/APR/JUL/OCT                        | JAN/APR/JUL/OCT            | JAN/APR/JUL/OCT | JAN/APR/JUL/OCT  | GoP             | 1,824,000.00           | 1,824,000.00 | -            | -   |
| PROD-2024-016 | Bacteriological Water Testing of 300 samples  | Construction and Production Division | NO  | Shopping                          | MONTHLY                                | MONTHLY                    | MONTHLY         | MONTHLY          | GoP             | 105,000.00             | 105,000.00   | -            | -   |
| PROD-2024-017 | Physical and Chemical Water Testing of 25 samples   | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AUG                                    | AUG                        | AUG             | AUG              | GoP             | 100,000.00             | 100,000.00   | -            | -   |
| PROD-2024-018 | Supply and Delivery of Battery Plates for Generator Sets  | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 70,000.00              | 70,000.00    | -            | -   |
| PROD-2024-019 | Supply and Delivery of AVR Single Phase for Booster Pump  | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 90,000.00              | 90,000.00    | -            | -   |
| PROD-2024-020 | Supply and Delivery of Control for Booster Pump, 3HP, Single Phase  | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 135,000.00             | 135,000.00   | -            | -   |
| PROD-2024-021 | Supply and Delivery of Centrifugal Pump, 3HP, 230V, Single Phase  | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 150,000.00             | 150,000.00   | -            | -   |
| PROD-2024-022 | Supply and Delivery of Hypo Chlorinator   | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 150,000.00             | 150,000.00   | -            | -   |
| PROD-2024-023 | Supply and Delivery of Various Tools-for common spare   | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 104,500.00             | 104,500.00   | -            | -   |
| PROD-2024-024 | Supply of Diesel for Generator Sets   | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 1,944,000.00           | 1,944,000.00 | -            | -   |
| PROD-2024-025 | Procurement of Labor and Supply of Materials for Repairs and Maintenance of Plant-Utility Plant in Service (UPIs) | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 1,500,000.00           | 1,500,000.00 | -            | -   |
| PROD-2024-026 | Procurement of Labor and Supply of Materials for Repairs and Maintenance of Water Plant Structures                | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 150,000.00             | 150,000.00   | -            | -   |





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|               |   |                                      |   |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE       | CO |  |
| PROD-2024-027 | Procurement of Labor and Supply of Materials for Repairs and Maintenance of Machineries | Construction and Production Division | NO  | NP-53.9 - Small Value Procurement | AS NEEDED                              | AS NEEDED                  | AS NEEDED       | AS NEEDED        | GoP             | 500,000.00             | 500,000.00 | -  | -                                      |

  
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